



**Ozark Trail Association  
Annual Board Meeting  
Zoom Video Conference  
Saturday, January 21, 2023**

An annual meeting of the directors of the corporation was held on Saturday, January 21, 2023, at 9:00 A.M., at the Potosi Office of the Corporation, for the purpose of electing board directors and officers, reviewing the prior year's business, discussing corporate operations for the upcoming year, and for the transaction of any other business that may properly come before the meeting, pursuant to notice and in accordance with Bylaws of the Ozark Trail Association, A Missouri Nonprofit Corporation.

Mr. Mark Goforth was elected Chairman of the meeting and Mr. Jeff Goetter was appointed Secretary thereof.

The secretary announced that the meeting was held pursuant to notice, if and as required under the bylaws of this corporation.

The secretary announced that the following directors were present at the meeting:

|                      |                  |
|----------------------|------------------|
| Ms. Kathie Brennan   | Mr. Mark Goforth |
| Mr. Stephen Thompson | Mr. Garrett Doak |
| Mr. Roger Allison    | Mr. Jeff Goetter |
| Mr. James Schneider  | Mr. Tim Seener   |

The secretary then announced that the presence of these directors at the meeting represented a quorum of the board of directors as defined in the bylaws of this corporation.

The following persons were also present at the meeting:

|                   |                |
|-------------------|----------------|
| Ms. Abi Jackson   | Mr. Terry Hawn |
| Ms. Hannah Hussey |                |

The secretary announced that the minutes of the Quarterly Board meeting held on **November 8, 2022**, were provided prior to the meeting. After discussion, a vote was taken, and the minutes of the meeting were approved by the directors in attendance.

The floor was an open call for citizen comments.

The first item of business in accordance with the BYLAWS OF OZARK TRAIL ASSOCIATION, A MISSOURI NONPROFIT CORPORATION Article IV Section B, Term and Election of Directors, were elections to be held for directors of the Board of Directors. After discussion and the recommendation from the nominations committee to not expand the current size of the Board, the following persons were elected to continue serving as directors of the corporation for three years:

|                   |                  |
|-------------------|------------------|
| Ms. Jeff Goetter  | Mr. Garrett Doak |
| Mr. Roger Allison |                  |

The chairman announced that the next item of business was the election of the officers of the corporate in accordance with the BYLAWS OF OZARK TRAIL ASSOCIATION, A MISSOURI NONPROFIT CORPORATION Article VI, Officers, Section A, Number and Elections. After

discussion, the following persons were elected to serve in the following capacities for the coming year:

Ms. Kathie Brenan, President  
Mr. Mark Goforth, Vice-President  
Mr. Roger Allison, Treasurer  
Mr. Jeff Goetter, Secretary

The next item of business was a call by Ms. Kathie Brennan for the formation of the Volunteer of the Year Ad Hoc Committee. The committee will consist of Mr. Garrett Doak, Mr. Terry Hawn, and Mr. Jeff Goetter. In addition, invites will be extended to previous winners for their input. Plans are to announce at the 20<sup>th</sup> Banquet in March

The next item of business was a discussion and presentation of the 2023 operating plan and the 2023 Organization Action Calendar may be viewed in **Attachment 1**.

The next item of business was the **President's** report from Ms. Kathie Brennan. Ms. Brennan reported on the meetings and other actions she has taken part in since the previous meeting.

The next item of business was the **Vice President's** report from Mr. Goforth. Mr. Goforth did not present a report.

The next item of business was the **Treasurer's** report by Mr. Roger Allison. The Financial report was discussed and may be viewed in **Attachment 2**.

The next item of business was the **Chief Operations Officer** report by Ms. Abi Jackson and may be viewed in **Attachment 3**. A Line Mapping grant from LAD has been received to create line maps from trailhead to trail head and line maps for uses at the kiosks which should reduce the number of maps being stolen. We have also received a \$1000 grant to be used for the guidebook update.

The next item of business was reports from the Standing Committees.

The **Communications Committee** was reported on by Mr. Garrett Doak. A Ticketing add-on has been added to the web site that will be used for the banquet and we may be able to use it for other events, like trivia nights. Ms. Brennan reported the OTA Facebook page as 14000 likes, while Instagram has 3700. Remember to like and share.

The **Construction & Maintenance Committee** was reported on by Mr. Terry Hawn and may be viewed in **Attachment 4**. Shout out to Alex and Caitlyn. The work side of the committee has been excellent, there is concern going forward about needing more people helping on the non-trail work and as event leaders.

Adopt-a-trail was reported on by Mr. John Nies. Mr. Nies will be stepping down from the coordinator role soon and Ms. Liatrix Studer will be assuming the role. A review of the current adoptions has been done and several segments are being opened due to no reporting by the listed adopters.

The **Planning and Development Committee** was reported on by Mr. Schneider. and may be viewed in **Attachment 5**. A discussion was held about trail town presentations, and further discussions will be a committee conversation going forward.

The **Education and Outreach Committee** report was not provided. Multiple members provided input and as normal, the corporation will have a presence at multiple

outdoor events in the next few months. The Corporation reviews the following Awards from Terrain Magazine

- Runner-up for the Best Outdoor Nonprofit
- Runner-up for Best Trail Running Event under 13.1 miles - Devil's Toll Race

The **Finance Committee** was reported on by multiple members. The 2023 proposed budget was presented, discussed, and was approved and may be viewed in **Attachment 6**.

Ms. Hannah Hussey reported that the previously proposed audit of the corporation has been tabled at this time. She also would like to remind all the committees her team is available to assist with any of their financial needs. There are now good job descriptions for the roles on the committee.

Mr. Garrett Doak presented the current Membership status report, and it may be viewed in **Attachment 7**.

The 20<sup>th</sup> Anniversary Committee was reported on by Mr. Jeff Goetter. Plans are moving ahead for the event and the new ticketing system will be in place soon. We are expecting over 60 people to attend.

The next item of business was a call for new business items.

Mr. Goetter provided the 2022 Attendance data, and it may be viewed in **Attachment 8**.

The need for a Strategic Plan to be developed was discussed and it was agreed that need to be developed the plan. Mr. Goetter suggested an Ad Hoc committee be established to start work on it and this will also include succession planning. This will be discussed more at the next meeting.

There was also a call to place a Recruiting discussion on the next Board meeting agenda and to also discuss it during the monthly meetings.

The 2nd Quarter Board of Directors meeting will be April 29, 2023, and the next Ozark Trail Council is tentatively scheduled for March 2<sup>nd</sup>.

Motions approved by the Board.

**No motions were presented requiring a vote of all directors in attendance at this meeting.**

Action items from the meeting are as follows,

**All members are to review and provide any updates on the 2023 Operating Plan/Action Calendar to Ms. Jackson by February 3<sup>rd</sup>. Once completed the document will be posted to the web site.**

There being no other further business before the Board, on motion duly made seconded and carried, the meeting was adjourned.

Respectfully submitted,

Jeffery J. Goetter  
Secretary, Ozark Trail Association Board of Directors

## Attachment 1 – Annual Operating Plan and Action Calendar

Ozark Trail Association, Inc.

2023 Operating Plan

This document presents the Ozark Trail Association's plan for accomplishing its mission "to develop, maintain, preserve, promote, and protect the rugged, natural beauty of the Ozark Trail."



## **Introduction:**

The 430+ mile Ozark Trail (OT), one of the 20 longest backcountry trails in the nation and a National Recreation Trail, traverses 12 rural counties and is a gateway to the interior of the Missouri Ozarks. The OT provides opportunities for backpacking, mountain biking, trail running, horseback riding and many other outdoor activities. The citizens of the state of Missouri and the surrounding region benefit from having the Ozark Trail in their communities. The NPS Ozark National Scenic Riverways area, alone, has 1.25 million people visit annually supporting over 700 jobs. The OT enhances the recreation opportunities of the parks, benefiting trail towns in the area and the many outfitters near the corridor. Trails serve as hands-on environmental classrooms for people of all ages and trail building is a great opportunity for youth to get outdoors.

The Ozark Trail Association is a 501©(3) non-profit organization whose mission is to develop, maintain, preserve, promote, and protect the rugged, natural beauty of the Ozark Trail. The OTA plays the leading role in the construction and maintenance of Missouri's 430+ mile premier long distance multi-use backcountry trail. The OTA provides volunteer resources to Ozark Trail land managers and the organization's top priorities are trail maintenance, further development (through construction of new connections in the trail system) and promotion of the trail as a regional recreational asset. The OTA's secondary focus is the long term vision of a trail stretching from St. Louis to the Arkansas border connecting the Ozark Trail to the Ozark Highlands Trail to create a 700+ mile thru-trail.

OTA volunteers keep the trail in top shape for users who will benefit from the positive impact on their health and wellness offered by the trail. Trail work brings together state, federal and private landowners to create an area for future generations to enjoy that is unique and nationally significant. The Ozark Trail Association is a family-friendly resource for all ages and individuals from a multitude of backgrounds and lifestyles that are passionate about conserving the great outdoors for the next generation. Since the incorporation of the Ozark Trail Association in December of 2002, over 16,500 volunteers have donated 163,150 hours valued at over \$4 million.

In 2019, the OTA was awarded the NPS Midwest Region 2018 George & Helen Hartzog Award for Outstanding Volunteer Service. OTA volunteers contributed 3,812 hours of volunteer service, constructing approximately 8 miles of new hiking trail located within Ozark National Scenic Riverways (ONSR) park boundaries which is part of a larger section connecting two state parks to the backbone of the Ozark Trail. ONSR park visitors now have access to over 400 miles of hiking trails and other recreational opportunities. In addition, volunteers assisted with several park hosted interpretive, educational programs and activities, including the annual Junior Ranger Day Event. This national award is one of the highest compliments possible.

In 2020, the OTA was also recognized by the Conservation Federation of MO (CFM) as the "Conservation Organization of the Year" for the work for completing the final section of trail linking the OT Blair Creek section to a National Park and two State Parks. The newest section,

Upper Current, connects and expands the trail reached to strategically important destinations and trailheads. It also affords opportunities for trail enthusiasts to enjoy the scenic Current River valley, while also expanding the recreational opportunities of floating. This beautiful section of trail adds indisputable value to the OT as a trail of national significance. Each year CFM honors conservationists, natural resource professionals and organizations in the state of Missouri. The honorees are those who exemplify all that CFM stands for and for bettering Missouri's outdoors through personal efforts throughout the year.

The OTA has also received recognition from the USDA Forest Service as their National Volunteer Group award winner for 2013 and 2020, along with the Region 9 awards for 2013 and 2008. In addition, volunteers have won several individual awards for their efforts from the National Park Service, American Trails, and American Hiking Society. Missouri was designated Best Trails State at the 2013 International Trails Symposium, thanks in part to our dedicated OTA volunteers.

The Ozark Trail Association is governed by a Board of Directors. The purpose of this operating plan is to describe what OTA intends to accomplish in 2023 towards the furtherance of its mission, how it will go about it, what resources will be required, and who will be responsible for executing the OTA's programs. The operating plan provides valuable information to OTA's partner agencies, stakeholders, members, and donors.

As a non-profit organization, the OTA has been granted 501c3 tax exempt status by the IRS by providing services for the public good through its programs:

1. CONSTRUCTION AND MAINTENANCE OF NEW AND EXISTING TRAILS
2. PROMOTION OF THE OZARK TRAIL
3. DEVELOPMENT OF THE OZARK TRAIL

The OTA is a non-profit business which incurs general administrative expenses, overhead costs, and provides services for the public good. These overhead costs include insurance, cost of maintaining an office and website, accounting fees, and other costs associated with being a responsible business.

Revenues generated are either "designated funds" or "undesignated funds." Revenue streams are also differentiated as either "program revenues" or "general revenues."

These terms are defined as follows:

- Designated Funds: Occasionally donors may request that their donations go toward a specific program or purchase. The OTA honors these requests.
- Undesignated Funds: These funds are generated by membership dues, general fundraising and some program revenues. The OTA pays in advance for project expenses associated with the Recreational Trails Program, the Great American Outdoors Act and the USFS Cost-Share Program out of undesignated funds. Once these projects have been

completed, the OTA is issued reimbursements which replenish the undesignated funds. Undesignated funds are important to any nonprofit and in particular to the OTA for the following reasons:

1. Undesignated funds can be used to cover any overhead costs not absorbed by program revenues.
  2. The OTA can allocate undesignated funds to essential programs as directed by the board.
  3. Undesignated funds can finance programs until reimbursement is received.
- Program Revenues: These are revenues generated through a specific program. For example, grants for construction of new trail or the mowing program. More details of expected program revenue can be found in the respective section of this Operating Plan.
  - General Revenue: Examples of this type of revenue are membership dues, merchandise sales, or nonspecific donations in support of OTA's operations, i.e. all of its programs.

On the expenditure side, program expenses are detailed in the specific program budgets. It should be noted that the COO's salary is allocated between programs, fundraising and general administrative tasks.

Over the course of several years, discussion began of creating a separate fund to improve the financial stability of the organization by providing an additional source of revenue. A \$25,000 donation was received and implementation of the fund began with it being created in June of 2021. Donors may request that their donation be earmarked to the endowment fund.

## **2023 Operating Plan**

### **General:**

The President shall be the Chief Executive Officer of the Corporation, responsible for execution of OTA's programs as coordinated by the Operations Committees. Day-to-day activities, including operations and administrative functions, will be performed by the Chief Operations Officer.

### **CONSTRUCTION & MAINTENANCE OF EXISTING TRAILS**

This task will be headed up by the Construction and Maintenance (C&M) Committee. Construction and maintenance tasks include monitoring and reporting trail conditions, overseeing the Adopt-a-Trail and sawyer programs, and ensuring that the trail is blazed according to policy. Furthermore, the C&M Committee has established standards for training and certifying crew leaders and event leaders, and recruiting individuals to serve in that capacity. They will oversee acquiring, maintaining and distributing all needed tools, including safety and first-aid equipment, and providing training in the use

of such tools, including safety and first-aid equipment, procedures and policies, and are tasked with initiating and supervising work outings for both construction and maintenance projects of all types, including Mega events.

After trail is constructed, the Adopt-A-Trail Program plays a vital role in ensuring the corridor remains open, the path is properly signed and the organization is informed of trail conditions. The Adopt-a-Trail program is currently under review to make it more efficient by increasing adopter participation and communication between sawyers, volunteers and land managers.

Since its inception, the OTA has constructed over 63 miles of new sustainable, single track trail. This mileage includes the most recent .25 mile Harmon Spring re-route, the Midco Hollow re-route and 1.5 miles of new trail near Norfolk Lake which will eventually connect to the MO/AR border. It also includes the Upper Current section which connects the Blair Creek section to two State Parks, some re-routes of existing trails, but also involves filling in significant gaps like the 24-mile John Roth Memorial - Middle Fork Section completed in 2005. All of these accomplishments have primarily been completed by volunteers who have provided both design and layout services along with construction labor. In 2022, the OTA will continue its tradition of constructing new trail and maintaining over 430+ miles of backcountry trail in Missouri, including the Ozark Trail and other connected spurs and loops.

Planned 2023 construction and maintenance projects are described below:

1. Deferred Maintenance – Great American Outdoors Act Funding:

The C&M Committee will hold maintenance events year-round to address deferred maintenance of the Ozark Trail within the Mark Twain National Forest, including trail and problem areas due to erosion and/or abuse. This activity is coordinated with MTNF to plan, promote, and execute trail projects involving mowing, brushing, clearing fallen trees, tread restoration, trailhead updates, and other deferred maintenance tasks along prioritized sections.

2. Proposed Ozark Trail Improvement Project:

The purpose of this project is to 1) Enhance the safety, ease of trail access, and enjoyment of trail users through improvements in trailhead location; 2) Complete additional mileage of the OT on National Forest system land in accordance with the MTNF 2005 Forest Plan; and 3) Reduce the future trail maintenance burden by decommissioning two segments of trail that are duplicative, poorly designed and challenging to maintain. Projects consist of a new Banner Road trailhead, including 1.7 miles of new trail to connect to the existing Eleven Point section and re-alignment of .23 miles of the OT, installing a new kiosk at Greer Campground on Missouri Route 19.

3. Summer Mowing and Brushing- Mark Twain National Forest: This program will be planned in conjunction with the Mark Twain National Forest and is funded through the USFS Cost-Share. Plans this year will include contracting paid labor to weed-eat as much trail as possible inside the forest. Additional labor may be required in the Berryman area



due to a timber restoration project. The USFS will likely support the additional expense of this maintenance with K-V funds. **(THIS SECTION WILL BE DEVELOPED FURTHER AFTER WE MEET WITH THE USFS ABOUT FINALIZATION OF THE BUDGET)** Additional funding through grants will help with maintenance throughout the Ozark Trail system.

4. Maintenance Outings: The Construction and Maintenance Committee will hold volunteer maintenance events year-round, and has already scheduled maintenance outings for 2023, to address non-adopted sections of trail and problem areas due to erosion, seasonal growth, and/or abuse. This activity is coordinated with OTA agency partners.
5. Adopt-A-Trail Program: The Adopt-A-Trail (AAT) Program is vital to maintaining the Ozark Trail. AAT activities include keeping the surface free of sticks, rocks and other debris, pruning small limbs from the trail corridor, cleaning water bars and drainage ditches, and in cutting back encroaching vegetation to maintain a trail corridor. Other responsibilities include litter clean-up, maintaining the trailhead area, replacing missing trail signage and reporting vandalism and ATV damage. This program is organized and executed by the AAT Program Coordinator.
6. Sawyer Program: The sawyer program annually clears hundreds of miles of deadfall and hazard trees along the trail corridor. The OTA, in conjunction with the USFS, has budgeted \$3,000 for to hold a sawyer certification training in 2023. The OTA currently has six USFS certified cross-cut sawyers. This should help substantially throughout the upcoming year with accumulated deadfall. To help ensure timely re-certification and more regular trainings for new sawyers, the OTA Sawyer Coordinator has requested to become certified through the USFS as a sawyer trainer, along with one other volunteer. The OTA owns saws, safety gear and supplies and a sawyer report is sent out regularly to monitor/report results. The Sawyer Coordinator works with all OTC agency partners to identify problem areas and deploy sawyers.
7. Kiosk Project: Due to the increased usage of the Ozark Trail, it was noted that multiple trailheads were either lacking information kiosks or were under-utilized. Funding from various sources have allowed us to purchase supplies to build and install multiple kiosks throughout the OT system. Information included with the kiosks is an area map, safety information, as well as emergency contact numbers. Other smaller kiosks will also be installed at critical trail crossings. Work on this project will continue in 2023 and is expected to be completed.
8. Crew Leader Training: OTA held its first Crew Leader Training in August 2004. Crew leaders are trained in the standards of building sustainable trail. Recognizing the value of crew leaders to the organization, a training session is planned in the coming year.

Program Budget Summary:

**Estimated Construction & Maintenance Program Expenses:**  
**\$74,505.95**

*See 2023 proposed budget for program budget details.*

**PROMOTION OF THE OZARK TRAIL**

This program consists of efforts to promote the use and awareness of the Ozark Trail. Education and outreach support OTA's efforts to maintain the trail since a well-used trail is easier to maintain. Athletic events help to enhance its reputation as an outdoor recreational opportunity in the region and the nation.

Planned 2023 promotion projects are described below.

1. Special Events: The Ozark Trail Association has four special events scheduled for 2023. These events attract folks from around the country and are a significant generator of unrestricted funds. These events are coordinated by the Race Directors and OTA volunteers and serve as both fundraisers and promotional events.
  - a. *OT Hike & Float Challenge*- Due to the popularity of the Current River Challenge, the decision was made for the OTA to expand the annual OT Challenge Hike to include a paddling portion. On May 20<sup>th</sup>, the OTA will hold the seventh annual OT Challenge fundraiser, to be based out of the ONSR. This event involves a 10 mile hike on the Upper Current section and a 5 mile float on the Current River. Each participant is required to raise \$1,000. This is the OTA's biggest fundraiser and has been a very successful and fun event. Past participants of the Challenge Hike have also expanded their involvement to other OTA special events and work outings.
  - b. *Devil's Toll Race*- Following the success of the Taum-A-Hawk Hiking Race, this event is an expansion to include trail running. This event is based out of Johnson's Shut-Ins State Park and is scheduled for October 14<sup>th</sup>. Teams will hike/race from Taum Sauk Mountain SP to the pavilion across from the Black River at Johnson's Shut-Ins SP. This race won runner-up for Terrain Magazine's Readers' Choice Awards – Best Trail Running Event under 13.1 miles in 2022.
  - c. *One-Eyed Dog Mountain Bike Race*- This race is in partnership with the Team Noah Foundation on September 23<sup>rd</sup>. This partnership will benefit two non-profits with worthy causes and will keep the OTA involved with the mountain biking community. The OTA will continue to benefit from promotion and fundraising from this event. Matt Johnson, Team Noah Foundation volunteer, will serve as race director and the OTA will assist with volunteer resources preparing for the race.
  - d. *3-Legged Monster*- On August 19<sup>th</sup>, the OTA will hold the third annual 3-Legged Monster Adventure Race. This event is a trail running, mountain biking and

paddling adventure race for teams of two consisting of three legs totaling 50 miles. No event like this is currently held on the Mark Twain National Forest. This unique event was well received bringing in participants from across the country. This event showcases the recreational opportunities of the OT and further builds the OTA's relationship with the local outfitters and communities. This race won runner-up for Terrain Magazine's Readers' Choice Awards – Best Adventure Race in 2022.

2. Publications and Merchandise: The OTA has created section maps for all 14 sections of the OT, which are available for purchase by trail users to aid in planning and safety during hiking. The OTA sells the Ozark Trail Guidebook publication and merchandise displaying the OTA brand which helps to publicize the organization and our mission and also sells additional merchandise through a CafePress account.
3. Social Media Outreach: With a dedicated following on Facebook of more than 13,000 “likes” the OTA's Communications Committee is transitioning to an improved communications style and more consistent brand throughout social media platforms. Regular email blasts will continue to be sent to 4,200+ subscribers via Constant Contact. The OTA has been working on website improvements and hopes to launch an updated homepage (ozarktrail.com) with an interactive map in 2023.
4. Booths & Outreach Events: The Education and Outreach Committee makes several public appearances throughout the year spreading word of the work of the OTA and the recreational opportunities available on the OT. These opportunities include Junior Ranger Day at Alley Spring, Gateway Outdoor Expo, Bass Pro Fitness Expo, local farmers market and outdoor events.

Program Budget Summary:

**\$27,245.81**

**Estimated Promotion Program Expenses:**

*See 2023 proposed budget for program budget details.*

#### DEVELOPMENT OF THE OZARK TRAIL

This program focuses on the long term vision of the trail extending from St. Louis to the Arkansas border to connect with the Ozark Highlands Trail and filling in gaps on the OT backbone. To protect the trail, the OTA advocates for public policy that provides adequate resources for trails on public land. In 2023 the Trail Planning and Development Committee will focus its efforts on building the tools, processes, and relationships to create an efficient effective planning and development process. By focusing on the areas outlined below we are building the foundation necessary to allow the committee to work with each other, members of the OTA leadership team and committee leads, community stakeholders and landowners. As we complete these efforts, we will begin our trail design and planning efforts and working with stakeholders and landowners to determine where the future trail can be built and start trail rights acquisition.

Planned 2023 development projects are described below:

1. Ozark Trail Council Meetings: The OTA is scheduled to hold Ozark Trail Council meetings twice per year. OTA is chair of the Ozark Trail Council, whose purpose is to promote the Ozark Trail; to establish guidelines for its construction, maintenance, marking, and mapping; to publicize the trail; and generally to provide an organizational framework within which all matters relating to the Ozark Trail in Missouri can be discussed and resolved. The OTA works in partnership with landowners, land managers, and trail users, which are all represented on the Council. Key members include: Mark Twain National Forest, Ozark National Scenic Riverways, the U.S. Army Corps of Engineers, the Missouri Department of Conservation, the Missouri Department of Natural Resources, St. Louis County Parks Department, Pioneer Forest, and the Sierra Club.
2. Planning and Trail Development (PTD) Committee: The Committee will meet throughout 2023 and is responsible for recommending to the Board the future course of the trail, including trail design, layout and general scope within the vision promulgated by the Corporation/OTA. The PTD Committee responsibilities include maintaining appropriate Memorandums of Understandings, easements, usage and public access commitments, and other needed agreements with various land managers and owners, and maintaining and updating the status and designation of the Ozark Trail as a National Recreation Trail. PTD Committee 2023 areas of focus include:
  - Utilizing ARC GIS to build the digital framework and infrastructure for trail planning efforts.
  - Creating a stakeholder engagement strategy
  - Foundational efforts including, updating trail construction cost estimates, aligning trail design and construction standards, determining how or if current government land managers have an interest in private property where we expand the trail, determining participation of current and future private landowners in OTC, understanding requirements for a National Recreation Trail on private land, developing trail design and routing standards to assist with identifying preferred or optimal trail routes, and obtaining alignment on trail building techniques.
  - Funding to acquire trail building rights (easements, purchases, donations, etc.) including related costs (appraisals, legal)
  - Determining trail planning priorities
  - Developing new and enhancing existing partnerships
3. Advocacy & Representation Statewide: The OTA President represents the OTA throughout the year at federal and state meetings, as well as seminars, in the area surrounding the OT. Those partners include the USFS Collaborative Partnership, Meramec River Recreation Association, American Trails' International Trails Symposium, the MO Department of Conservation Collaborative, and more. The President continues communications with AmeriCorps St. Louis, the Aurora, CO National Civilian Conservations Corps, and the Ozark National Scenic Riverways. The OTA maintains

membership in the following organizations: MO Bike & Pedestrian Federation and the Conservation Federation of Missouri, along with various trail towns' Chambers of Commerce.

Program Budget Summary:

**\$8,705.95**

**Estimated Development Program Expenses:**

*See 2023 proposed budget for program budget details.*

# 2023 Action Calendar DRAFT

## JANUARY

- **Organization meetings**
  - Monthly staff meeting, **January 10<sup>th</sup>**
  - Annual board meeting, **January 21<sup>st</sup>**
    - Recruiting & Nominating Committee: present board nominations
    - Election of Board members
    - Election of Board officers
    - Presentation of operating plan
    - Presentation of budget
    - Recruiting & Nominating Committee: present committee members lists
    - Form Volunteer of the Year Ad Hoc Committee
    - Presentation of Committee goals
    - Present OTA's annual accomplishments
- **Committees**
  - All Operating Committees:
    - Submit quarterly committee reports for board meeting by Friday of week prior to board meeting
  - Finance Committee:
    - Monthly meeting, **January 2<sup>nd</sup>**
  - Education & Outreach Committee
    - First Day Hike, **January 1<sup>st</sup>**
  - Trail Planning & Development Committee:
    - Monthly meeting, **January 31<sup>st</sup>**
  - Construction & Maintenance Committee:
    - AmeriCorps, 7-day crew out of Potosi, **January 4<sup>th</sup> – 10<sup>th</sup>**
    - AmeriCorps, 4-day crew out of Potosi, **January 17<sup>th</sup> – 20<sup>th</sup>**
    - OT/OHT Trail Build at Udall, **January 20<sup>th</sup> – 22<sup>nd</sup>**
    - AmeriCorps, 10-day crew out of Winona, **January 23<sup>rd</sup> – February 2<sup>nd</sup>**
    - Spring Mega planning:
      - Book band
      - Contact facilities for camping arrangements
  - Communications Committee:
    - Email blast
    - Update board list and bios on website
    - Website updates
  - Advocacy Committee
    - Lobby Day at Jefferson City, **January 26<sup>th</sup>**
  - Executive Committee
    - Collaborate on 2023 budget and operating plan

- **Special Events**
  - 20<sup>th</sup> Anniversary Weekend:
    - Planning Committee meeting, date: \_\_\_\_\_
    - Promote on social media
  - 3-Legged Monster Race:
    - Kick-off meeting
  - Ozarks One-Eyed Dog MTB Race:
    - Follow-up on USFS permit application
  - Trivia Night:
    - Planning/promotion
  - Devil's Toll Race:
    - Open registration
  - OT Hike & Float Challenge:
    - Planning/promotion
- **Adopt-a-Trail**
  - Annual accomplishments report presented at board meeting
- **Secretary**
  - Send out monthly Action Plan Reminder
  - Sent out the draft Board Meeting Minutes from the previous quarters meeting
- **Administration**
  - Publish spring calendar graphic
  - Mail w2s/1099s
  - Update corporate sponsors on website
  - Sign USFS operating plan (one or five years?)
  - Review USFS special use permit (Granger-Thye)
  - Quarterly payroll tax payment due
  - Request bios of new board members
  - Transfer Paypal funds
  - Request annual hours from Jeff
  - Finalize Budget
  - Finalize Operating Plan

## **FEBRUARY**

- **Organization meetings**
  - Monthly staff meeting, **February 14<sup>th</sup>**
- **Committees**
  - All Operating Committees:
    - Meet to elect chairs
  - Finance Committee:
    - Monthly meeting, **February 6<sup>th</sup>**

- Submit registration for GIVESTLDAY.ORG giving program
  - Education & Outreach Committee:
    - Alpine Shop Outdoor Expo, date: \_\_\_\_\_
  - Trail Planning & Development Committee:
    - Monthly meeting, **February 28<sup>th</sup>**
  - Construction & Maintenance Committee:
    - Super Bowl Sunday Maintenance, **February 5<sup>th</sup>**
    - OT/OHT Trail Build at Udall, **February 17<sup>th</sup> - 19<sup>th</sup>**
    - Maintenance on the OT, **February 25<sup>th</sup>**
  - Communications Committee
    - Email blast
    - Website updates
- **Special Events**
  - 20<sup>th</sup> Anniversary Weekend
    - Planning Committee meeting, date: \_\_\_\_\_
    - Promote on social media
  - Trivia Night, **February 11<sup>th</sup>**
  - OT Hike & Float Challenge:
    - Planning/promotion
- **Grants**
  - Red Wing:
    - Grant deadline
- **Secretary**
  - Send out monthly Action Plan Reminder
- **Administration**
  - Submit Conservation Federation of MO affiliate application
  - Update guidestar.org
  - Update/publish leadership roles documentation
  - Update email forwarders
  - Order Volunteer of the Year Award(s)
  - Renew Missouri Bicycle & Pedestrian Federation membership
  - Renew Conservation Federation of MO membership
  - Receive 2023 signed board agreements

## MARCH

- **Organization meetings**
  - Monthly staff meeting, **March 14<sup>th</sup>**
  - Ozark Trail Council Zoom meeting, **March 2<sup>nd</sup>**
- **Committees**
  - Finance Committee:
    - Monthly meeting, **March 6<sup>th</sup>**
  - Education & Outreach Committee:



- Gateway Outdoor Expo, **March 31<sup>st</sup> – April 1<sup>st</sup>**
  - Trail Planning & Development Committee:
    - Monthly meeting, **March 28<sup>th</sup>**
  - Volunteer of the Year Ad Hoc Committee:
    - Selects recipient(s) by **March 10<sup>th</sup>**
  - Construction & Maintenance Committee:
    - Maintenance on the Northern OT, **March 4<sup>th</sup>**
    - Anniversary Weekend Maintenance, **March 11<sup>th</sup>**
    - “Luck of the Irish” at Winona (Current, BTR & Eleven Point), **March 17<sup>th</sup> – 22<sup>nd</sup>**
    - OT/OHT Trail Build at Udall, **March 25<sup>th</sup> - 26<sup>th</sup>**
  - Communications Committee
    - Email blast
    - Website updates
- **Special Events**
  - 20<sup>th</sup> Anniversary Weekend, **March 11<sup>th</sup>**
  - 3-Legged Monster Race:
    - Promotion/planning
  - OT Hike & Float Challenge:
    - Planning/promotion
    - Order swag
- **Adopt-a-Trail**
  - Spring kick-off events
  - Issue adopter agreement renewals
  - Update section coordinator positions
- **Grants**
  - Lattner grant deadline, date: \_\_\_\_\_
  - Carl Morrow grant deadline, date: \_\_\_\_\_
  - Carl Morrow grant report due **March 1<sup>st</sup>**
- **Secretary**
  - Send out monthly Action Plan Reminder
- **Administration**
  - Renew System for Award Management Registration, deadline **March 9<sup>th</sup>**
  - Renew AmeriCorps MOU
  - Transfer Paypal funds

## APRIL

- **Organization meetings**
  - Monthly staff meeting, **April 11<sup>th</sup>**
  - Q2 board meeting, **April 29<sup>th</sup>**
- **Committees**
  - All Operating Committees:

- *Newly elected committee chairs* submit quarterly committee report for board meeting by Friday of week prior to board meeting
  - Finance Committee:
    - Monthly meeting, **April 3<sup>rd</sup>**
  - Volunteer of the Year Ad Hoc Committee:
    - Award presentation at OTA Spring Mega
  - Trail Planning & Development Committee:
    - Monthly meeting, **April 25<sup>th</sup>**
  - Construction & Maintenance Committee:
    - Maintenance on the Karkaghne at Sutton Bluff, **April 1<sup>st</sup>**
    - Trail Maintenance TBD, **April 8<sup>th</sup>**
    - Spring Mega Prep, **April 13<sup>th</sup>**
    - Spring Mega (OT/OHT Connection or Hazel Creek), **April 14<sup>th</sup> – 15<sup>th</sup>**
  - Communications Committee
    - Email blast
    - Website updates
  - Executive Committee Meeting, date: \_\_\_\_\_
- **Special Events**
  - 3-Legged Monster Race:
    - Planning/promotion
  - OT Hike & Float Challenge:
    - Planning/promotion
- **Grants**
  - L-A-D Foundation:
    - Submit LOI
- **Secretary**
  - Send out monthly Action Plan Reminder
  - Sent out the draft Board Meeting Minutes from the previous quarters meeting
- **Administration**
  - Quarterly payroll tax payment due
  - Prepare documentation for 990

## MAY

- **Organization meetings**
  - Monthly staff meeting, **May 9<sup>th</sup>**
- **Committees**
  - Finance Committee:
    - Monthly meeting, **May 1<sup>st</sup>**
  - Education & Outreach Committee:
    - Junior Rangers Day at Alley Spring, date: \_\_\_\_\_

- Trail Planning & Development Committee:
  - Monthly meeting, **May 22<sup>nd</sup>**
- Construction & Maintenance Committee:
  - Celebrating Mom on the OT, **May 10<sup>th</sup>**
  - Trail Maintenance TBD, **May 27<sup>th</sup>**
- Communications Committee
  - Email blast
  - Website updates
- **Special Events**
  - 3-Legged Monster Race:
    - Planning/promotion
  - OT Hike & Float Challenge, **May 20<sup>th</sup>**
- **Secretary**
  - Send out monthly Action Plan Reminder
- **Administration**
  - Board review of IRS Form 990
  - 990 Review
  - IRS Form 990 filing due
  - Transfer Paypal funds

## JUNE

- **Organization meetings**
  - Monthly staff meeting, **June 13<sup>th</sup>**
- **Committees**
  - Finance Committee:
    - Monthly meeting, **June 5<sup>th</sup>**
  - Trail Planning & Development Committee:
    - Monthly meeting, **June 27<sup>th</sup>**
  - Education & Outreach Committee:
    - National Trails Day, **June 3<sup>rd</sup>**
  - Communications Committee
    - Email blast
    - Website updates
- **Special Events**
  - 3-Legged Monster Race:
    - Planning/promotion and order swag
  - Devil's Toll Race:
    - Planning/promotion
  - Ozarks One-Eyed Dog MTB Race:
    - Promotion
  - OT Hike & Float Challenge:
    - Submit ONSR permit application

- Submit NPS permit application
  - Update promo materials
- **Secretary**
  - Send out monthly Action Plan Reminder

## JULY

- **Committees**
  - All Operating Committees:
    - Submit quarterly committee report for board meeting by Friday of week prior to board meeting
  - Finance Committee:
    - Monthly meeting, **July 3<sup>rd</sup>**
  - Trail Planning & Development Committee:
    - Monthly meeting, **July 25<sup>th</sup>**
  - Construction & Maintenance Committee:
    - Plan fall calendar
    - Fall Mega planning:
      - Book band
      - Contact facilities for camping arrangements
  - Communications Committee
    - Email blast
    - Website updates
  - Executive Committee meeting, date: \_\_\_\_\_
- **Special Events**
  - 3-Legged Monster Race:
    - Planning/promotion
  - Devil's Toll Race:
    - Planning/promotion
  - Ozarks One-Eyed Dog MTB Race:
    - Planning/promotion
- **Secretary**
  - Send out monthly Action Plan Reminder
- **Administration**
  - Quarterly payroll tax payment
  - Transfer Paypal funds

## AUGUST

- **Organization meetings**
  - Q3 board meeting, **August 5<sup>th</sup>**
  - Monthly staff meeting, **August 8<sup>th</sup>**
- **Committees**

- All Operating Committees:
  - Committee chairs – contact current committee members about continuing for upcoming year
  - Committee chairs – contact potential new committee members about serving for upcoming year
- Finance Committee:
  - Monthly meeting, **August 7<sup>th</sup>**
- Trail Planning & Development Committee:
  - Monthly meeting, **August 22<sup>nd</sup>**
- Construction & Maintenance Committee
  - Prep for 3-Legged Monster Race, **August 17<sup>th</sup> – 18<sup>th</sup>**
- Communications Committee
  - Email blast
  - Website updates
- **Special Events**
  - 3-Legged Monster Race, **August 19<sup>th</sup>**
  - Devil's Toll Race:
    - Planning/promotion
    - Order swag
  - Ozarks One-Eyed Dog MTB Race:
    - Promotion
- **Secretary**
  - Send out monthly Action Plan Reminder
  - Sent out the draft Board Meeting Minutes from the previous quarters meeting
- **Administration**
  - Publish fall calendar graphic
  - Renew biennial corporate state registration
  - Board performance evaluation
  - Review organization strategic plan

## SEPTEMBER

- **Organization meetings**
  - Monthly staff meeting, **September 12<sup>th</sup>**
- **Committees**
  - Finance Committee:
    - Monthly meeting, **September 4<sup>th</sup>**
  - Trail Planning & Development Committee:
    - Monthly meeting, **September 26<sup>th</sup>**
  - Construction & Maintenance Committee:
    - Labor on the OT, **September 2<sup>nd</sup> – 3<sup>rd</sup>**

- OT/OHT Trail Build at Udall, **September 8<sup>th</sup> – 10<sup>th</sup>**
  - MTB Maintenance Council Bluff/Berryman (OTSHAB?), **September 16<sup>th</sup> - 17<sup>th</sup>**
  - One-Eyed Dog MTB Race Prep, **September 20<sup>th</sup> – 21<sup>st</sup>**
- Communications Committee
  - Email blast
  - Website updates
- Recruiting & Nominating Committee:
  - Review and recruitment
    - Contact committee chairs about updated list of current and new committee members and committee member recommendations for upcoming year
    - Hold meeting to discuss board recruitment
- **Special Events**
  - Ozarks One-Eyed Dog MTB Race, **September 23<sup>rd</sup>**
  - Devil's Toll Race:
    - Planning/promotion
  - Trivia Night:
    - Reserve facility
- **Secretary**
  - Send out monthly Action Plan Reminder
- **Administration**
  - USFS annual report due
  - Transfer Paypal funds

## OCTOBER

- **Organization meetings**
  - Monthly staff meeting, **October 10<sup>th</sup>**
- **Committees**
  - Finance Committee:
    - Monthly meeting, **October 2<sup>nd</sup>**
  - Trail Planning & Development Committee:
    - Monthly meeting, **October 24<sup>th</sup>**
  - Construction & Maintenance Committee:
    - Fall Mega Prep, **October 5<sup>th</sup> - 6<sup>th</sup>**
    - Fall Anniversary Mega TBD, **October 7<sup>th</sup>**
    - Trail Maintenance TBD, **October 21<sup>st</sup> – 22<sup>nd</sup>**
    - Whoopin' It Up In Winona extended work week, **October 27<sup>th</sup> – November 1<sup>st</sup>**
  - Communications Committee
    - Email blast
    - Website updates
- **Special Events**

- Devil's Toll Race, **October 14<sup>th</sup>**
- 3-Legged Monster Race:
  - Submit USFS permit application
  - Submit MDC permit application
- Trivia Night
  - Planning/promotion
- **Secretary**
  - Send out monthly Action Plan Reminder
- **Administration**
  - Quarterly payroll tax payment due
  - COO annual review

## NOVEMBER

- **Organization meetings**
  - Monthly staff meeting, **November 14<sup>th</sup>**
  - Q4 board meeting, **November 11<sup>th</sup>**
    - Set board meeting dates for upcoming year
- **Committees**
  - All Operating Committees:
    - Set meeting dates for upcoming year
    - Submit quarterly committee report for board meeting by Friday of week prior to board meeting
    - Meet to calculate committee budget requests and formalize committee goals and updates
  - Finance Committee:
    - Monthly meeting, **November 6<sup>th</sup>**
  - Trail Planning & Development Committee:
    - Monthly meeting, **November 28<sup>th</sup>**
  - Education & Outreach Committee:
    - OT100 Mile Endurance Run Aid Station Support, **November 4<sup>th</sup>**
    - Bass Pro Shops Fitness Series Health and Wellness Expo, **November 5<sup>th</sup>**
  - Volunteer of the Year Ad Hoc Committee:
    - Survey sent to membership for nominations by **November 30<sup>th</sup>**
  - Construction & Maintenance Committee:
    - OT100 Mile Endurance Run maintenance, **November 2<sup>nd</sup> – 3<sup>rd</sup>**
    - Trail Maintenance Council Bluff/Berryman (OTSHAB?), **November 10<sup>th</sup> – 12<sup>th</sup>**
    - OT/OHT Trail Build at Udall, **November 17<sup>th</sup> – 19<sup>th</sup>**
    - The 3 "F's" Maintenance, **November 25<sup>th</sup> – 26<sup>th</sup>**
  - Executive Committee meeting:
    - Meeting to plan upcoming year's budget
    - Receive committee goals and updates
    - Discuss operating plan

- Communications Committee
  - Giving Tuesday, **November 28<sup>th</sup>**
  - Email blast
  - Website updates
- **Special Events**
  - Devil's Toll Race:
    - Submit MDC permit application
    - Submit DNR permit application
  - 3-Legged Monster Race:
    - Follow-up on MDC permit application
    - Follow-up on USFS permit application
  - Trivia Night:
    - Planning/promotion
- **Secretary**
  - Send out monthly Action Plan Reminder
  - Sent out the draft Board Meeting Minutes from the previous quarters meeting
- **Administration**
  - Board review of IRS Form 990
  - 990 extension due
  - Renew webhosting service (Bluehost)
  - Transfer Paypal funds

## DECEMBER

- **Organization meetings**
  - Monthly staff meeting, **December 12<sup>th</sup>**
- **Committees**
  - Finance Committee:
    - Monthly meeting, **December 4<sup>th</sup>**
  - Education & Outreach Committee
    - Last Day Hike, **December 31<sup>st</sup>**
  - Trail Planning & Development Committee:
    - Monthly meeting, **December 26<sup>th</sup>**
  - Volunteer of the Year Ad Hoc Committee:
    - Follow-up survey sent to membership for nominations by **December 31<sup>st</sup>**
  - Construction & Maintenance Committee:
    - Finalize spring calendar
    - OT/OHT Trail Build at Udall, **December 1<sup>st</sup> – 3<sup>rd</sup>**
    - GAOA Day on the OT, **December 9<sup>th</sup>**
    - Holiday Maintenance, **December 16<sup>th</sup>**
  - Communications Committee



- End-of-Year Donation Campaign
    - Email blast
    - Website updates
  - Recruiting & Nominating Committee:
    - Review and recruitment
      - Board applications due **December 1<sup>st</sup>**
- **Special Events**
  - Ozarks One-Eyed Dog MTB Race:
    - Submit USFS permit application
  - Devil's Toll Race:
    - Follow-up on MDC permit application
    - Follow-up on DNR permit application
  - 3-Legged Monster Race:
    - Open registration
  - Trivia Night:
    - Planning/promotion
  - OT Challenge Hike:
    - Follow-up on ONSR permit application
- **Adopt-a-Trail**
  - Send adopter surveys
- **Grants**
  - Bass Pro grant deadline
  - David Risberg grant deadline
- **Secretary**
  - Send out monthly Action Plan Reminder
- **Administration**
  - Annual Report

## Attachment 2 – Treasurers Report



### Report to the Board of Directors

Treasurer's Report 2022 Financial Results  
Board Meeting August 7, 2021  
Prepared By: Roger B. Allison

---

#### Financial Statements

- Preliminary Statements of Activity and Financial position are attached. We had another good year. Net Revenue climbed to \$74.2K. While Net Revenue (profit) is up \$42.2K over 2021 this is due mainly to the close out of an RTP grant in with final payments totaling \$49.5K. This revenue stream will not be available for 2023.
- Our total year end assets are \$231.8K. Other than accrued payroll expense and employee withholding of approximately \$4.1K, we have no liabilities. These liabilities are not shown on QBO cash basis Statement of Financial Position.
- The investments in the Endowment had a bad year.
- In 2023 we established a Reserve fund. We have \$30K in certificate of deposit purchase from Edward Jones and held by them. When purchased the CD's had maturities of 3 months (\$8K), 6 months (\$7K) and 12 months (\$15K). The 3 months CD have matured and have been rolled new CD's with 6 months maturity.

#### Recommendation:

Absent any objection, I intend to add another \$40K to the reserve fund.

Let me know if you have any questions.

# Ozark Trail Association

## Statement of Activity January - December 2022

|  | TOTAL               |                     |                    |
|--|---------------------|---------------------|--------------------|
|  | JAN - DEC 2022      | JAN - DEC 2021 (PY) | CHANGE             |
| Revenue  |                     |                     |                    |
| 40000 Donations                                | 0.00                |                     | 0.00               |
| 40100 Individual Contributions                 | 29,485.20           | 25,406.22           | 4,078.98           |
| 40200 Entity Contributions                     | 10,944.21           | 3,904.35            | 7,039.86           |
| <b>Total 40000 Donations</b>                   | <b>40,429.41</b>    | <b>29,310.57</b>    | <b>11,118.84</b>   |
| 42000 Grants                                   |                     |                     |                    |
| 42100 Business Grants                          | 5,000.00            | 7,500.00            | -2,500.00          |
| 42300 Foundation Grants                        | 3,500.00            | 6,230.00            | -2,730.00          |
| <b>Total 42000 Grants</b>                      | <b>8,500.00</b>     | <b>13,730.00</b>    | <b>-5,230.00</b>   |
| 45000 Recreational Trails Program              |                     |                     |                    |
| 45300 RTP Reimbursements                       | 49,524.63           | 6,509.69            | 43,014.94          |
| <b>Total 45000 Recreational Trails Program</b> | <b>49,524.63</b>    | <b>6,509.69</b>     | <b>43,014.94</b>   |
| 50000 USFS Cost-Share                          | 71,322.37           | 9,185.13            | 62,137.24          |
| 50200 USFS Cost-Share Reimbursements           |                     | 15,963.13           | -15,963.13         |
| <b>Total 50000 USFS Cost-Share</b>             | <b>71,322.37</b>    | <b>25,148.26</b>    | <b>46,174.11</b>   |
| 52000 Membership Revenue                       |                     |                     |                    |
| 52100 Memberships                              | 24,568.97           | 23,859.76           | 709.21             |
| <b>Total 52000 Membership Revenue</b>          | <b>24,568.97</b>    | <b>23,859.76</b>    | <b>709.21</b>      |
| 54000 Merchandise and Misc. Sales              |                     |                     |                    |
| 54300 Inventory Sales                          |                     |                     |                    |
| 54340 Map Sales                                | 8,359.58            | 18,517.73           | -10,158.15         |
| 54350 Merchandise Sales                        | 5,571.03            | 7,317.89            | -1,746.86          |
| <b>Total 54300 Inventory Sales</b>             | <b>13,930.61</b>    | <b>25,835.62</b>    | <b>-11,905.01</b>  |
| 54400 Cost of Inventory Sales                  |                     |                     |                    |
| 54450 Merchandise Costs                        | -5,794.18           | -2,498.54           | -3,295.64          |
| <b>Total 54400 Cost of Inventory Sales</b>     | <b>-5,794.18</b>    | <b>-2,498.54</b>    | <b>-3,295.64</b>   |
| <b>Total 54000 Merchandise and Misc. Sales</b> | <b>8,136.43</b>     | <b>23,337.08</b>    | <b>-15,200.65</b>  |
| 58000 Special Events Income                    |                     |                     |                    |
| 58001 Mega Cash In                             | 1,317.00            | 2,206.23            | -889.23            |
| 58010 Trivia Cash In                           | 160.00              | 2,160.00            | -2,000.00          |
| 58015 OTA MTB Cash In                          |                     | 1,075.50            | -1,075.50          |
| 58030 Challenge Hike Cash In                   | 12,949.34           | 19,585.70           | -6,636.36          |
| 58035 Devil's Toll Race Cash In                | 9,055.00            | 7,330.00            | 1,725.00           |
| 58040 3-Legged Monster Cash In                 | 8,109.00            | 5,777.00            | 2,332.00           |
| 58050 AI-Pint Night Cash In                    | 719.00              |                     | 719.00             |
| <b>Total 58000 Special Events Income</b>       | <b>32,309.34</b>    | <b>38,134.43</b>    | <b>-5,825.09</b>   |
| Unapplied Cash Payment Revenue                 | 0.00                |                     | 0.00               |
| <b>Total Revenue</b>                           | <b>\$234,791.15</b> | <b>\$160,029.79</b> | <b>\$74,761.36</b> |
| <b>ROSS PROFIT</b>                             | <b>\$234,791.15</b> | <b>\$160,029.79</b> | <b>\$74,761.36</b> |

# Ozark Trail Association

## Statement of Activity January - December 2022

|   | TOTAL            |                     |                  |
|---|------------------|---------------------|------------------|
|   | JAN - DEC 2022   | JAN - DEC 2021 (PY) | CHANGE           |
| <b>Expenditures</b>                         |                  |                     |                  |
| 72000 Salary and Wage Expenses              |                  |                     |                  |
| 72200 Staff Wages                           | 66,934.21        | 55,022.41           | 11,911.80        |
| 72300 Mower Wages                           | 0.00             | 0.00                | 0.00             |
| 72400 Trail Builder Wages                   | 0.00             |                     | 0.00             |
| 72500 Payroll Expenses                      | 4,923.58         | 3,799.04            | 1,124.54         |
| <b>Total 72000 Salary and Wage Expenses</b> | <b>71,857.79</b> | <b>58,821.45</b>    | <b>13,036.34</b> |
| 74000 Promotion and Awards                  |                  |                     |                  |
| 74100 AAT Promotion                         | 695.66           | 112.67              | 582.99           |
| 74200 Awards and Gifts                      | 80.00            | 515.33              | -435.33          |
| 74300 Booths                                | 1,112.00         | 356.78              | 755.22           |
| <b>Total 74000 Promotion and Awards</b>     | <b>1,887.66</b>  | <b>984.78</b>       | <b>902.88</b>    |
| 75000 Contract Services                     |                  |                     |                  |
| 75200 Accounting Fees                       | 3,050.00         | 3,375.39            | -325.39          |
| 75800 Investment Fees                       | 303.61           | 94.90               | 208.71           |
| 75900 Contract Services - Other             | 26,633.50        | 30,834.95           | -4,201.45        |
| <b>Total 75000 Contract Services</b>        | <b>29,987.11</b> | <b>34,305.24</b>    | <b>-4,318.13</b> |
| 81000 Nonpersonnel Expenses                 |                  |                     |                  |
| 81100 Office Supplies                       | 329.58           | 592.96              | -263.38          |
| 81300 Computer and IT                       |                  |                     |                  |
| 81320 Hardware & Software                   | 537.37           | 332.21              | 205.16           |
| 81390 IT Subscriptions                      | 3,293.63         | 3,139.37            | 154.26           |
| <b>Total 81300 Computer and IT</b>          | <b>3,831.00</b>  | <b>3,471.58</b>     | <b>359.42</b>    |
| 81400 Postage & Shipping                    | 886.45           | 1,367.74            | -481.29          |
| 81700 Printing                              | 231.28           | 69.55               | 161.73           |
| 81800 Dues and Subscriptions                |                  |                     |                  |
| 81890 Dues and Subscriptions - Other        | 500.00           |                     | 500.00           |
| <b>Total 81800 Dues and Subscriptions</b>   | <b>500.00</b>    |                     | <b>500.00</b>    |
| <b>Total 81000 Nonpersonnel Expenses</b>    | <b>5,778.31</b>  | <b>5,501.83</b>     | <b>276.48</b>    |
| 82000 Facilities Expenses                   |                  |                     |                  |
| 82200 Utilities                             | 1,361.29         | 1,229.58            | 131.71           |
| 82300 Telecommunications                    | 1,356.13         | 1,303.66            | 52.47            |
| 82600 Facilities Maintenance                | 259.87           | 370.55              | -110.68          |
| 82700 Depreciation Allowable                |                  |                     |                  |
| 82780 Vehicles                              | 5,500.00         | 5,500.00            | 0.00             |
| <b>Total 82700 Depreciation Allowable</b>   | <b>5,500.00</b>  | <b>5,500.00</b>     | <b>0.00</b>      |
| <b>Total 82000 Facilities Expenses</b>      | <b>8,477.29</b>  | <b>8,403.79</b>     | <b>73.50</b>     |
| 85000 Other Expenses                        |                  |                     |                  |
| 85200 Dues and Subscriptions                | 60.00            | 731.39              | -671.39          |

# Ozark Trail Association

## Statement of Activity January - December 2022

|   | TOTAL            |                     |                  |
|---|------------------|---------------------|------------------|
|   | JAN - DEC 2022   | JAN - DEC 2021 (PY) | CHANGE           |
| <b>Expenditures</b>                         |                  |                     |                  |
| 72000 Salary and Wage Expenses              |                  |                     |                  |
| 72200 Staff Wages                           | 66,934.21        | 55,022.41           | 11,911.80        |
| 72300 Mower Wages                           | 0.00             | 0.00                | 0.00             |
| 72400 Trail Builder Wages                   | 0.00             |                     | 0.00             |
| 72500 Payroll Expenses                      | 4,923.58         | 3,799.04            | 1,124.54         |
| <b>Total 72000 Salary and Wage Expenses</b> | <b>71,857.79</b> | <b>58,821.45</b>    | <b>13,036.34</b> |
| 74000 Promotion and Awards                  |                  |                     |                  |
| 74100 AAT Promotion                         | 695.66           | 112.67              | 582.99           |
| 74200 Awards and Gifts                      | 80.00            | 515.33              | -435.33          |
| 74300 Booths                                | 1,112.00         | 356.78              | 755.22           |
| <b>Total 74000 Promotion and Awards</b>     | <b>1,887.66</b>  | <b>984.78</b>       | <b>902.88</b>    |
| 75000 Contract Services                     |                  |                     |                  |
| 75200 Accounting Fees                       | 3,050.00         | 3,375.39            | -325.39          |
| 75800 Investment Fees                       | 303.61           | 94.90               | 208.71           |
| 75900 Contract Services - Other             | 26,633.50        | 30,834.95           | -4,201.45        |
| <b>Total 75000 Contract Services</b>        | <b>29,987.11</b> | <b>34,305.24</b>    | <b>-4,318.13</b> |
| 81000 Nonpersonnel Expenses                 |                  |                     |                  |
| 81100 Office Supplies                       | 329.58           | 592.96              | -263.38          |
| 81300 Computer and IT                       |                  |                     |                  |
| 81320 Hardware & Software                   | 537.37           | 332.21              | 205.16           |
| 81390 IT Subscriptions                      | 3,293.63         | 3,139.37            | 154.26           |
| <b>Total 81300 Computer and IT</b>          | <b>3,831.00</b>  | <b>3,471.58</b>     | <b>359.42</b>    |
| 81400 Postage & Shipping                    | 886.45           | 1,367.74            | -481.29          |
| 81700 Printing                              | 231.28           | 69.55               | 161.73           |
| 81800 Dues and Subscriptions                |                  |                     |                  |
| 81890 Dues and Subscriptions - Other        | 500.00           |                     | 500.00           |
| <b>Total 81800 Dues and Subscriptions</b>   | <b>500.00</b>    |                     | <b>500.00</b>    |
| <b>Total 81000 Nonpersonnel Expenses</b>    | <b>5,778.31</b>  | <b>5,501.83</b>     | <b>276.48</b>    |
| 82000 Facilities Expenses                   |                  |                     |                  |
| 82200 Utilities                             | 1,361.29         | 1,229.58            | 131.71           |
| 82300 Telecommunications                    | 1,356.13         | 1,303.66            | 52.47            |
| 82600 Facilities Maintenance                | 259.87           | 370.55              | -110.68          |
| 82700 Depreciation Allowable                |                  |                     |                  |
| 82780 Vehicles                              | 5,500.00         | 5,500.00            | 0.00             |
| <b>Total 82700 Depreciation Allowable</b>   | <b>5,500.00</b>  | <b>5,500.00</b>     | <b>0.00</b>      |
| <b>Total 82000 Facilities Expenses</b>      | <b>8,477.29</b>  | <b>8,403.79</b>     | <b>73.50</b>     |
| 85000 Other Expenses                        |                  |                     |                  |
| 85200 Dues and Subscriptions                | 60.00            | 731.39              | -671.39          |

# Ozark Trail Association

## Statement of Financial Position

As of December 31, 2022

|   | AS OF DEC 31, 2022  | TOTAL<br>AS OF DEC 31, 2021 (PY) | CHANGE              |
|---|---------------------|----------------------------------|---------------------|
| <b>ASSETS</b>                                 |                     |                                  |                     |
| Current Assets                                |                     |                                  |                     |
| Bank Accounts                                 |                     |                                  |                     |
| 10000 Cash                                    | 174,162.64          |                                  | 174,162.64          |
| 10140 US Bank 6077                            |                     |                                  |                     |
| 10141 Unrestricted US Bank 6077 (deleted)     | 0.00                | 117,886.63                       | -117,886.63         |
| 10142 Board Designated US Bank 6077 (deleted) | 0.00                | 10,649.78                        | -10,649.78          |
| 10143 Temp Restricted US Bank 6077 (deleted)  | 0.00                | 2,750.00                         | -2,750.00           |
| <b>Total 10140 US Bank 6077</b>               | <b>0.00</b>         | <b>131,286.41</b>                | <b>-131,286.41</b>  |
| <b>Total 10000 Cash</b>                       | <b>174,162.64</b>   | <b>131,286.41</b>                | <b>42,876.23</b>    |
| <b>Total Bank Accounts</b>                    | <b>\$174,162.64</b> | <b>\$131,286.41</b>              | <b>\$42,876.23</b>  |
| Accounts Receivable                           |                     |                                  |                     |
| 11000 Accounts Receivable                     | 0.00                | 0.00                             | 0.00                |
| 11100 Accounts Receivable                     | 0.00                | 0.00                             | 0.00                |
| <b>Total 11000 Accounts Receivable</b>        | <b>0.00</b>         | <b>0.00</b>                      | <b>0.00</b>         |
| <b>Total Accounts Receivable</b>              | <b>\$0.00</b>       | <b>\$0.00</b>                    | <b>\$0.00</b>       |
| Other Current Assets                          |                     |                                  |                     |
| 99989 Undeposited Funds                       | 0.00                | 0.00                             | 0.00                |
| <b>Total Other Current Assets</b>             | <b>\$0.00</b>       | <b>\$0.00</b>                    | <b>\$0.00</b>       |
| <b>Total Current Assets</b>                   | <b>\$174,162.64</b> | <b>\$131,286.41</b>              | <b>\$42,876.23</b>  |
| Fixed Assets                                  |                     |                                  |                     |
| 16000 Fixed Operating Assets                  |                     |                                  |                     |
| 16600 Tools and Equipment                     | 25,000.00           | 25,000.00                        | 0.00                |
| 16800 Vehicles                                | 27,500.00           | 27,500.00                        | 0.00                |
| <b>Total 16000 Fixed Operating Assets</b>     | <b>52,500.00</b>    | <b>52,500.00</b>                 | <b>0.00</b>         |
| 17000 Accumulated Depreciation                |                     |                                  |                     |
| 17600 Tools and Equipment                     | -24,622.00          | -24,622.00                       | 0.00                |
| 17800 Vehicles                                | -27,500.00          | -22,000.00                       | -5,500.00           |
| <b>Total 17000 Accumulated Depreciation</b>   | <b>-52,122.00</b>   | <b>-46,622.00</b>                | <b>-5,500.00</b>    |
| <b>Total Fixed Assets</b>                     | <b>\$378.00</b>     | <b>\$5,878.00</b>                | <b>\$ -5,500.00</b> |
| Other Assets                                  |                     |                                  |                     |
| 14000 Other Short-term Assets                 |                     |                                  |                     |
| 14100 OTA Reserve Fund                        | 30,000.00           |                                  | 30,000.00           |
| <b>Total 14000 Other Short-term Assets</b>    | <b>30,000.00</b>    |                                  | <b>30,000.00</b>    |

# Ozark Trail Association

## Statement of Financial Position

As of December 31, 2022

|   | TOTAL               |                         |                     |
|---|---------------------|-------------------------|---------------------|
|   | AS OF DEC 31, 2022  | AS OF DEC 31, 2021 (PY) | CHANGE              |
| <b>ASSETS</b>                                 |                     |                         |                     |
| Current Assets                                |                     |                         |                     |
| Bank Accounts                                 |                     |                         |                     |
| 10000 Cash                                    | 174,162.64          |                         | 174,162.64          |
| 10140 US Bank 6077                            |                     |                         |                     |
| 10141 Unrestricted US Bank 6077 (deleted)     | 0.00                | 117,886.63              | -117,886.63         |
| 10142 Board Designated US Bank 6077 (deleted) | 0.00                | 10,649.78               | -10,649.78          |
| 10143 Temp Restricted US Bank 6077 (deleted)  | 0.00                | 2,750.00                | -2,750.00           |
| <b>Total 10140 US Bank 6077</b>               | <b>0.00</b>         | <b>131,286.41</b>       | <b>-131,286.41</b>  |
| <b>Total 10000 Cash</b>                       | <b>174,162.64</b>   | <b>131,286.41</b>       | <b>42,876.23</b>    |
| <b>Total Bank Accounts</b>                    | <b>\$174,162.64</b> | <b>\$131,286.41</b>     | <b>\$42,876.23</b>  |
| Accounts Receivable                           |                     |                         |                     |
| 11000 Accounts Receivable                     | 0.00                | 0.00                    | 0.00                |
| 11100 Accounts Receivable                     | 0.00                | 0.00                    | 0.00                |
| <b>Total 11000 Accounts Receivable</b>        | <b>0.00</b>         | <b>0.00</b>             | <b>0.00</b>         |
| <b>Total Accounts Receivable</b>              | <b>\$0.00</b>       | <b>\$0.00</b>           | <b>\$0.00</b>       |
| Other Current Assets                          |                     |                         |                     |
| 99989 Undeposited Funds                       | 0.00                | 0.00                    | 0.00                |
| <b>Total Other Current Assets</b>             | <b>\$0.00</b>       | <b>\$0.00</b>           | <b>\$0.00</b>       |
| <b>Total Current Assets</b>                   | <b>\$174,162.64</b> | <b>\$131,286.41</b>     | <b>\$42,876.23</b>  |
| Fixed Assets                                  |                     |                         |                     |
| 16000 Fixed Operating Assets                  |                     |                         |                     |
| 16600 Tools and Equipment                     | 25,000.00           | 25,000.00               | 0.00                |
| 16800 Vehicles                                | 27,500.00           | 27,500.00               | 0.00                |
| <b>Total 16000 Fixed Operating Assets</b>     | <b>52,500.00</b>    | <b>52,500.00</b>        | <b>0.00</b>         |
| 17000 Accumulated Depreciation                |                     |                         |                     |
| 17600 Tools and Equipment                     | -24,622.00          | -24,622.00              | 0.00                |
| 17800 Vehicles                                | -27,500.00          | -22,000.00              | -5,500.00           |
| <b>Total 17000 Accumulated Depreciation</b>   | <b>-52,122.00</b>   | <b>-46,622.00</b>       | <b>-5,500.00</b>    |
| <b>Total Fixed Assets</b>                     | <b>\$378.00</b>     | <b>\$5,878.00</b>       | <b>\$ -5,500.00</b> |
| Other Assets                                  |                     |                         |                     |
| 14000 Other Short-term Assets                 |                     |                         |                     |
| 14100 OTA Reserve Fund                        | 30,000.00           |                         | 30,000.00           |
| <b>Total 14000 Other Short-term Assets</b>    | <b>30,000.00</b>    |                         | <b>30,000.00</b>    |

## Attachment 3 – Chief Operations Officer

### COO Report January 21st • Abi Jackson 4th Quarter 2022

#### 1. MAINTENANCE

- *USFS Collaboration*
  - Great American Outdoors Act (GAOA) Agreement (deferred maintenance):  
Met with key partners, processed employee paperwork, prepared and submitted monthly invoices, quarterly financial reports, progress reports, and submitted employee payroll hours.
  - *2022 USFS Annual Report*  
Completed and submitted OTA data for Oct 1, 2021 through Sept 30, 2022 to the US Forest Service. This included 5,543 hours on the Forest, valued at \$158,197.22.
- *Mega*  
Assisted with prep for Mega Event. Coordinated electronic registration, sign-in sheets, crew lists, etc. Attended Mega at Bass' Resort on October 8, 2022.

#### 2. DEVELOPMENT

- *Line Mapping Project*  
Completed kiosk line maps and brochures detailing road crossings, trailheads, waypoints, waterways, towns, etc. as part of the LAD grant project. Line maps and brochures are completed for Courtois, Trace Creek, and Taum Sauk sections and will be available at trailhead kiosks.

#### 3. PROMOTION

- *Devil's Toll Race*  
Printed waivers, check-in sheets, ordered race bibs, mailed camping payment, acquired insurance certificate, created timing sheets and printed camping list. Collaborated with race directors, Jake Grossbauer and Ryan Maher. Attended the event on October 15, 2022.
- *Website*  
Made updates to the online shop and website, updated the Corporate Sponsorship page on staging and met with the website task force.
- *Social Media*  
Created monthly membership promotional graphics and welcome graphics highlighting new and renewing members for social media and made posts regularly.
- *20<sup>th</sup> Anniversary*  
Created "Save the Date" graphic and began promotion of event on social media

#### 4. FUNDRAISING

- *2022 OT Challenge Hike*  
Created PledgIt graphics, attended PledgIt meeting, updated and submitted 2023 permit applications to NPS and DNR.
- *Membership*  
Continued work with Garrett Doak, Membership Coordinator. Mailed new member kits, manually entered check payments, mailed life member certificates, and sent donation acknowledgements.
- *3 Legged Monster*  
Sent 2022 financials to US Forest Service and processed permit payment. Submitted sponsor request to Kuat.
- *Trivia Night*  
Created Trivia Night flyer and promoted on social media
- Posted Giving Tuesday campaign on Facebook



**COO Report**  
**January 21st • Abi Jackson**  
**4th Quarter 2022**

**1. MAINTENANCE**

- *USFS Collaboration*
  - Great American Outdoors Act (GAOA) Agreement (deferred maintenance):  
Met with key partners, processed employee paperwork, prepared and submitted monthly invoices, quarterly financial reports, progress reports, and submitted employee payroll hours.
  - *2022 USFS Annual Report*  
Completed and submitted OTA data for Oct 1, 2021 through Sept 30, 2022 to the US Forest Service. This included 5,543 hours on the Forest, valued at \$158,197.22.
- *Mega*  
Assisted with prep for Mega Event. Coordinated electronic registration, sign-in sheets, crew lists, etc. Attended Mega at Bass' Resort on October 8, 2022.

**2. DEVELOPMENT**

- *Line Mapping Project*  
Completed kiosk line maps and brochures detailing road crossings, trailheads, waypoints, waterways, towns, etc. as part of the LAD grant project. Line maps and brochures are completed for Courtois, Trace Creek, and Taum Sauk sections and will be available at trailhead kiosks.

**3. PROMOTION**

- *Devil's Toll Race*  
Printed waivers, check-in sheets, ordered race bibs, mailed camping payment, acquired insurance certificate, created timing sheets and printed camping list. Collaborated with race directors, Jake Grossbauer and Ryan Maher. Attended the event on October 15, 2022.
- *Website*  
Made updates to the online shop and website, updated the Corporate Sponsorship page on staging and met with the website task force.
- *Social Media*  
Created monthly membership promotional graphics and welcome graphics highlighting new and renewing members for social media and made posts regularly.
- *20<sup>th</sup> Anniversary*  
Created "Save the Date" graphic and began promotion of event on social media

**4. FUNDRAISING**

- *2022 OT Challenge Hike*  
Created PledgIt graphics, attended PledgIt meeting, updated and submitted 2023 permit applications to NPS and DNR.
- *Membership*  
Continued work with Garrett Doak, Membership Coordinator. Mailed new member kits, manually entered check payments, mailed life member certificates, and sent donation acknowledgements.
- *3 Legged Monster*  
Sent 2022 financials to US Forest Service and processed permit payment. Submitted sponsor request to Kuat.
- *Trivia Night*  
Created Trivia Night flyer and promoted on social media
- Posted Giving Tuesday campaign on Facebook



## Report to the Board of Directors

Construction and Maintenance Committee

Prepared By: Terry Hawn

January 2023

---

2022 may have been the most productive Construction and Maintenance year in the History of the OTA. We had 36 events out of a scheduled 42. There were 17 Maintenance events (6 of first 7 were canceled due to weather) we have 11 left through the End of May.

We had 8 Americorp crews, worked on nearly 120 miles of trail in conjunction with Americorp crews that cleared hundreds of trees off the trail on all of the 14 sections of that comprise the Ozark Trail and worked on over 1000 ft of GAOA tread rehab on the Eleven PT, Trace Creek, Karkahgne, Courtois, Mddlefork, Between The Rivers, Victory and Wapappello Sections.

We had non-GAOA events on the Taum Sauk and Current River Sections as well doing tread work, tree clearing, weed eating, lopping and weed eating.

We had a USFS Sawyer Certification in Feb and Mar had a good turnout for that.

Supported the Outdoor Exp at the St. Louis Convention Center, The River City Outdoors Event in Forest Park – St. Louis, Mo, CFM Jefferson City Day, REI Town and Country Grand Opening Weekend, ORF Pin Night Columbia, Mo and the Alpine Shop OTA Pint Night.

We been getting regular GAOA Invoices to the USFS monthly since the contract was first established in 2021 and have been reimbursed on each invoice submitted so far so things are moving along on that front. We anticipate getting the USFS GAOA contract renewed for 2023-2024 fiscal year. There have been additional discussions with the USFS on GAOA funding for 2023-2025. We anticipate an additional \$100,000 for each of the 3 years for a total of \$300,000 on top of the \$149,000 already under contract for deferred maintenance within the 364 miles of the OT within the MTF..

We had 10 Scheduled Maintenance Events for the 2022 fall season between August and December 18<sup>th</sup>, and wound with a total of 16 of 17 ( including 3 OT-OHT builds) held.

We have another 39 C&M Events Scheduled for 2023 with 7 OT-OHT Builds, support of the 5 OTA supported fund raising and Outreach Events – 3LM, OT Challenge, Devil's Toll Race, One Eyed Dog MTB, OT100 Endurance Run, 20<sup>th</sup> Anniversary Event, 2 Mega Events, 2 Winona Multi-Day events and at least 8 Americorp events.

The first 6 months of 2023 Event Calendar have been posted on the OTA Event page.

### **Key concerns for C&M in 2023 and beyond**

- recruitment of new committee members
- succession planning
- GAOA contract 2023-2024 renewal
- OT-OHT Project leader
- Recruitment of 3-4 General Event Leaders

The C&M committee doesn't foresee many large scale equipment purchases or needs outside the funding in the GAOA contract for 2 new leaf blowers and miscellaneous consumables like fuel, oil, saw chains, filters and regular truck maintenance. We have budgeted for new shocks for the truck as they have never been replaced and need to be replaced to maintain safe operations.

The first 6 months of 2023 Event Calendar have been posted on the OTA Event page. Includes at least 3 Americorp events in January, Trivia Night, Mar 11 20<sup>th</sup> Anniversary, April Mega at Bass, and St. Patrick's Day in Winona Multi-Day event. We also expect to have at least more Americorp events or more depending on the availability of crews.

We still have a robust list of Ozark Trail enhancement projects using new grant money expected from the USFS. These projects include:

### **GAOA Tread Rehab Projects**

Completed to date:

- Courtois – Project #1 – C6 - Harmon Spring re-route completed Fall Mega.
- Courtois – Project #2 – C10 – tread repair just north of 1<sup>st</sup> Pigeon Roost road crossing – 300 ft
- Courtois – Project #3 – Between Hwy 8 /Lost Creek & Gobblers Knob Rd at MM 36-38
- Courtois - Project #5 – Berryman north end of loop just above Harmon Springs spur connection
- Courtois – East of CR 2265 First of 3 sisters 741 ft – MM 14.5 – 14.65
- Courtois- East of CR 2265 Second of 3 Sisters 880 ft– MM 15.56 – 1.85
- Courtois – BerryMan Mile 33-34 – Spur Trail re-route of 440 ft around badly eroded tread.
- Courtois – South of Lower Narrows TH M 7.75-8
- Courtois – Berryman East Loop – MM 13 .8 mile Spring mega tread rehab
- Trace Creek – Project #1 – Tread repair between Pine Branch and Delbridge rd. - .25 mile
- Trace Creek – Tread rehab and water bar installation MM 46-46.8
- MiddleFork Project #1 - MF2 – move tread away from eroding bank – 200 ft.
- MiddleFork Project #3 – MF7a – fix rutting on about 100 ft of trail south from Little Creek
- Greer Spring – 11 Pt Project #1 - north of campground on 1<sup>st</sup> switchback

- above the High Trail Split – 350 ft completed - 3/22/2021.
- Sutton Bluff – Karkaghne Project #1 – North of Sutton Bluff Campground between Road exit and River Road crossing about  $\frac{3}{4}$  north - 670 ft of trail rehabbed – 4/3/2021.
- Spring Mega at Council Bluff Lake - . 31 mile of tread rehab from spillway and .38 tread rehab from Campground Trash bin trail to lake loop, exit from boat ramp to trail armoring
- Americorp – Potosi – 5/18 Tom Sauk from Hwy A TH to Bell MTN junction over to Goggins Mtn, Johnson Shutins and Hwy N. Entire Marble Creek Section cleared of weeds. A total of 35 miles of trail cleared and 60 trees removed.
- Americorp - 11 Pt Project #2 EP3 – tread rehab directly behind Campground 200 ft up the bluff and 175 ft from cemetery road up the hill towards Greer Campground . June 15.
- Americorp – 2 10 day crews - Winona/CRSP - June 7 -30 – Cleared 80 miles of trail , 163 trees cleared and 1,379 ft of GAOA tread rehab. Tread work done on 11 pt from 3152 TH and Greer Springs Campground.
- 11 Pt – Western TH for 1 mile east MM-28.6-27.6
- 11 Pt – CR 3152 crossing( both sides) at MM 26-25.5
- Between The Rivers – MM 14.5 600 ft of tread rehab
- Between the Rivers – 648 ft MM 15.6-15.7

Scheduled or on the list as soon as USFS NEPA Completed – More are being added weekly.

- Wappapello – TH RD 172 W30-33 approx. .25 mile– reroute – awaiting NEPA.
- Victory Section V8 - reroute – awaiting NEPA.
- MiddleFork Project #2 – MF7C – put in switchbacks above Strother Creek – steep hill.
- Karkaghne Project #2 K4- tread rehab West of Bee Fork on Big Nasty – approx. .5 mil -started
- Karkaghne Project #3 K5a – tread rehab West of Big Nasty on Little Nasty – approx. .5 mile
- Blair Creek Project #1 BC3 – move trail out of drainage areas.
- Blair Creek Project #2 BC5 – rehab hillside tread that is virtually gone – approx. 300 ft
- Current River Project #1 CR3a – rehab trail tread on north side of Stegal Mtn .25 mile
- Current River Project #2 CR10 – Address steep ascent via boulder drainage t highway 60 underpass
- Courtois – Project #4 – Mile 39.7 between FS RD 2591 and 2267 .75 mile of tread rehab
- Courtois – Project #6 – Re-roue just west of 2<sup>nd</sup> crossing – move trail out of drainage area and up on hillside – will require NEPA.
- Courtois – Project #7 – Repair trail between Hazel Creek to Snapps Branch then to FS RD 2698 – 3 miles
- Courtois – New Spur Trail to new CR 2265 Trail Head being built by USFS

- Courtos – Berryman East Loop MM – 2-5 – tread rehab – Americorp 1/4-11/2023
- Trace Creek – Project #1 – Tread repair between Pine Branch and Delbridge rd. - .25 mile
- Trace Creek Project #2 - Spur to CBL-
- Trace Creek – Mile Mark 2-3 – tread rehab between the creek and HWY C
- Trace Creek Project #3 - Peter Cave Hollow to gravel road -mile 23-24– hillside tread repair
- 11 Pt Project #3 EP10 – re-route east of Bochman Springs.
- 11 Pt -Project #4 EP10 – move western TH to Bannister Rd (County Rd 430) and build about 1 mile of new trail.
- Victory Section private property re-route
- Norfolk Project #1 – reroute off County Road AP.
- Norfolk Project #2 – NF4a – fix hillside tread erosion.
- Taum Sauk – TS11 – reroute.
- Council Bluff CBL2 – re-route above spillway to bypass erosion and rutting .2 mile.
- Council Bluff CBL - move tread up the hill away from flooding cove for .25 miles.

#### **Non – GAOA Trail work**

- Taum Sauk tread rehab on both sides of Hwy N
- Taum Sauk tree clearing, leaf/debris bowing and weed eating on multiple sections..
- Current River – tree clearing, weed eating, lopping and leaf blowing
- Blair Creek Section – tree clearing, weed eating and leaf/debris blowing

#### **Still moving the process along ( albeit slowly)of creating 4<sup>th</sup> Edition of the Ozark Trail Guide.**

- Issue – noone working full time on this

#### **Trail Head Enhancement Project**

- deployed new benches on 2 Marble Creek THs
- We also plan on adding or updating the Kiosks at each trailhead as well as improving signage at all trailheads and secondary trail access points.

#### **Connecting the OT-OHT – Build down South.**

- We had 5 builds originally scheduled for the first half of 2022.
  - The first Build in Jan was canceled due bad local actor and Feb canceled due to weather.
- In 2023 , We have 3 OT-OHT builds scheduled for the Spring and 4 for the Fall
- We continue putting in place an outreach program of some kind to solicit donations to support the Build down south. We will need the help of the Outreach and financial teams.



## **Report to the Board of Directors**

Trail Planning and Development Committee  
January 2023  
Prepared By: Jim Schneider

---

### **A. The Trail Planning and Development Committee’s strategy to guide our efforts**

Workstream 1 – Build the on-line trail map and planned trail corridor(s)

- Renew license with ARC GIS Online to support trail corridor planning and trail building efforts
- Download GIS parcel / land ownership data for every county along the current and proposed trail corridors and upload to OTA trail map.
- Upload current trail routes based on GIS data
- Document proposed new trails
- Create online database to document efforts on each parcel for the proposed trail corridor(s)
- Update database with work completed to date

Workstream 2- Engage Community Leaders

- Create a data base / file to community leaders and engagement activity
- Update with appropriate contact names and contact information
- Develop schedule to reach out and establish appropriate meetings to discuss our vision and plans
- Determine approach for OTC communication and engagement

Workstream 3 – Build foundation for property /trail rights acquisition and protection

- Establish relationships with land trust organizations to partner with the OTA
- Ramp up relationships with private foundations and corporations to support funding of land acquisition / trail rights.
- Determine fit and strategy, next steps for water and road trails
- Develop landowner engagement strategy and documentation

### **B. Arc GIS Trail Mapping**

- a. Progress continues in our efforts to obtain county parcel and ownership information from 16 , with priority focus on 10 “trail gap counties”.
  - i. We have received files from Franklin, Crawford and Iron Counties
  - ii. Wayne, Carter and Ozark Counties are supported by Regrid. They will provide the parcel files free of charge. Currently working with contact to complete file transfer.

- iii. Howell County assessor will provide partial parcel information along trail corridor once we identify what we need.

**C. Partner Outreach:**

- a. We continue to meet with Mark Vogel at Great Rivers Greenway to align on trail connections and co-branding. For 2023 GRG is not focused on the western St Louis County segment. We will touch base again later in 2023 as we agreed to stay in touch as we begin our trail planning efforts.
- b. Met with Jackson Rhodes to discuss OKTE-OT trail build efforts on the Corp of Engineer section. Discussion topics included:
  - i. OKTE to obtain MO RTP grant were unsuccessful, planning to reapply in 2023
  - ii. Construction of trail in Arkansas from Red Bank to MO border planned to be completed in by Dec 2022 is now TBD
  - iii. Discussed need to build community engagement to gain support for future trail efforts. Need to gain support and input for future trail corridors, trail head, etc. Agreed to meet again in a few months.

**Attachment 6 – 2023 Proposed Budget**

|  |  |                   |                     |                     |
|--|--|-------------------|---------------------|---------------------|
|  | ADMIN  | \$ 47,476.49      |                     |                     |
|  | FUNDRAISING                                      | \$ 10,691.85      |                     |                     |
|  | PROGRAMS - CONSTRUCTION & MAINT                  | \$ 74,505.95      |                     |                     |
|  | PROGRAMS - DEVELOPMENT                           | \$ 8,705.95       |                     |                     |
|  | PROGRAMS - PROMOTION                             | \$ 27,245.81      |                     |                     |
|  |  | \$ 168,626.05     |                     |                     |
|  |  |                   |                     |                     |
|  |  |                   | <b>2022 Actuals</b> | <b>2022 Budget</b>  |
|  |  |                   |                     | <b>2023 Budget</b>  |
|  | <b>Ordinary Income/Expense</b>                   |                   |                     |                     |
|  | Income   |                   |                     |                     |
|  | 40000 · Donations                                |                   |                     |                     |
|  | 40100 · Individual Contributions                 | 29,485.20         | \$ 20,000.00        | \$ 22,500.00        |
|  | 40200 · Entity Contributions                     | 10,944.21         | \$ 2,000.00         | \$ 5,000.00         |
|  | <b>Total 40000 · Donations</b>                   | <b>40,429.41</b>  | <b>\$ 22,000.00</b> | <b>\$ 27,500.00</b> |
|  | 42000 · Grants                                   |                   |                     |                     |
|  | 42100 · Business Grants                          | 5,000.00          | \$ 7,500.00         | \$ 5,000.00         |
|  | 42300 · Foundation Grants                        | 3,500.00          | \$ 6,000.00         | \$ 3,500.00         |
|  | 42500 · Nonprofit Grants                         | 0.00              | \$ -                | \$ -                |
|  | <b>Total 42000 · Grants</b>                      | <b>8,500.00</b>   | <b>13,500.00</b>    | <b>8,500.00</b>     |
|  | 45000 · Recreational Trails Program              |                   |                     |                     |
|  | 45300 · RTP Reimbursements                       | 49,524.63         | \$ 49,524.63        | \$ -                |
|  | <b>Total 45000 · Recreational Trails Program</b> | <b>49,524.63</b>  | <b>49,524.63</b>    | <b>0.00</b>         |
|  | 50000 · USFS Cost-Share                          |                   |                     |                     |
|  | 50200 · USFS Cost-Share Reimbursements           | 0.00              | \$ 17,000.00        | \$ 15,000.00        |
|  | 50250 · USFS Cost-Share - GAOA                   | 71,322.37         | \$ 75,000.00        | \$ 75,000.00        |
|  | <b>Total 50000 · USFS Cost-Share</b>             | <b>71,322.37</b>  | <b>92,000.00</b>    | <b>90,000.00</b>    |
|  | 52000 · Membership Revenue                       |                   |                     |                     |
|  | 52100 · Memberships                              | 24,568.97         | \$ 20,000.00        | \$ 22,500.00        |
|  | <b>Total 52000 · Membership Revenue</b>          | <b>24,568.97</b>  | <b>20,000.00</b>    | <b>22,500.00</b>    |
|  | 54000 · Merchandise and Misc. Sales              |                   |                     |                     |
|  | 54300 · Inventory Sales                          |                   |                     |                     |
|  | 54340 · Map Sales                                | 8,359.58          | \$ 8,000.00         | \$ 8,000.00         |
|  | 54350 · Merchandise Sales                        | 5,571.03          | \$ 6,000.00         | \$ 6,000.00         |
|  | <b>Total 54300 · Inventory Sales</b>             | <b>13,930.61</b>  | <b>14,000.00</b>    | <b>14,000.00</b>    |
|  | 54400 · Cost of Inventory Sales                  |                   |                     |                     |
|  | 54440 · Map Costs                                | 0.00              | \$ -                | \$ -                |
|  | 54450 · Merchandise Costs                        | -5,794.18         | \$ (1,000.00)       | \$ (2,000.00)       |
|  | <b>Total 54400 · Cost of Inventory Sales</b>     | <b>-5,794.18</b>  | <b>-1,000.00</b>    | <b>-2,000.00</b>    |
|  | <b>Total 54000 · Merchandise and Misc. Sales</b> | <b>8,136.43</b>   | <b>13,000.00</b>    | <b>12,000.00</b>    |
|  | 58000 · Special Events Income                    |                   |                     |                     |
|  | 58001 · Mega Cash In                             | 1,317.00          | \$ 1,500.00         | \$ 1,500.00         |
|  | 58010 · Trivia Cash In                           | 160.00            | \$ 1,000.00         | \$ 2,500.00         |
|  | 58015 · OTA MTB Cash In                          | 0.00              | \$ 1,000.00         | \$ 1,000.00         |
|  | 58030 · Challenge Hike Cash In                   | 12,949.34         | \$ 16,000.00        | \$ 10,000.00        |
|  | 58035 · Devil's Toll Race Cash In                | 9,055.00          | \$ 5,000.00         | \$ 7,500.00         |
|  | 58040 · 3-Legged Monster Cash In                 | 8,109.00          | \$ 5,000.00         | \$ 7,500.00         |
|  | 58050 · Al-Pint Night Cash In                    | 719.00            | \$ 1,000.00         | \$ 1,000.00         |
|  | <b>Total 58000 · Special Events Income</b>       | <b>32,309.34</b>  | <b>30,500.00</b>    | <b>31,000.00</b>    |
|  | <b>Total Income</b>                              | <b>234,791.15</b> | <b>240,524.63</b>   | <b>191,500.00</b>   |
|  | <b>Gross Profit</b>                              | <b>234,791.15</b> | <b>240,524.63</b>   | <b>191,500.00</b>   |



| Expense                                       |                   |                   |                   |  |             |             |             |             |                            |
|---|-------------------|-------------------|-------------------|--|-------------|-------------|-------------|-------------|----------------------------|
| 72000 · Salary and Wage Expenses              |                   |                   |                   |  |             |             |             |             |                            |
| 72200 · Staff Wages                           |                   |                   |                   |  |             |             |             |             |                            |
| COO Wages                                     | 45,321.91         | \$ 44,991.96      | \$ 48,590.36      | \$ 19,275.80                               | \$ 7,691.85 | \$ 7,205.95 | \$ 7,205.95 | \$ 7,210.81 |                            |
| GAOA Wages                                    | 21,612.30         | \$ 38,540.00      | \$ 25,000.00      |  |             |             |             |             |                            |
| 72300 · Mower Wages                           | 0.00              | \$ -              | \$ -              |  |             |             |             |             | TBD if awarded Cost-Share  |
| 72400 · Trail Builder Wages                   | 0.00              | \$ -              | \$ -              |  |             |             |             |             |                            |
| 72500 · Payroll Expenses                      | 4,923.58          | \$ 7,935.54       | \$ 5,445.69       |  |             |             |             |             |                            |
| <b>Total 72000 · Salary and Wage Expenses</b> | <b>71,857.79</b>  | <b>91,467.50</b>  | <b>79,036.05</b>  |  |             |             |             |             |                            |
| 74000 · Promotion and Awards                  |                   |                   |                   |  |             |             |             |             |                            |
| 74100 · AAT Promotion                         | 695.66            | \$ 750.00         | \$ 750.00         | \$450 T-shirts; \$200 Tools; \$100 Patches |             |             |             |             |                            |
| 74200 · Awards and Gifts                      | 80.00             | \$ 240.00         | \$ 200.00         |  |             |             |             |             |                            |
| 74300 · Booths                                | 1,112.00          | \$ 1,400.00       | \$ 1,250.00       | \$200 AAT Canopy                           |             |             |             |             |                            |
| <b>Total 74000 · Promotion and Awards</b>     | <b>1,887.66</b>   | <b>2,390.00</b>   | <b>2,200.00</b>   |  |             |             |             |             |                            |
| 75000 · Contract Services                     |                   |                   |                   |  |             |             |             |             |                            |
| Trail Maintenance Crews                       |                   | \$ 9,000.00       | \$ -              |  |             |             |             |             |                            |
| 75200 · Accounting Fees                       | 3,050.00          | \$ 3,400.00       | \$ 3,400.00       |  |             |             |             |             |                            |
| 75800 · Investment Fees                       | 303.61            | \$ 7,500.00       | \$ 5,000.00       | Audit                                      |             |             |             |             |                            |
| 75900 · Contract Services - Other             | 26,633.50         | \$ 3,000.00       | \$ 28,000.00      | Sawyer Training & AmeriCorps GAOA          |             |             |             |             |                            |
| <b>Total 75000 · Contract Services</b>        | <b>29,987.11</b>  | <b>22,900.00</b>  | <b>36,400.00</b>  |  |             |             |             |             |                            |
| 81000 · Nonpersonnel Expenses                 |                   |                   |                   |  |             |             |             |             |                            |
| 81100 · Office Supplies                       |                   |                   |                   |  |             |             |             |             |                            |
| 81300 · Computer and IT                       |                   | \$ 700.00         | \$ 350.00         |  |             |             |             |             |                            |
| 81320 · Hardware & Software                   | 537.37            | \$ 250.00         | \$ 550.00         |  |             |             |             |             |                            |
| 81390 · IT Subscriptions                      | 3,293.63          | \$ 3,870.00       | \$ 3,800.00       | \$ 75.00                                   | \$ 3,225.00 | \$ 500.00   |             |             | County GIS data            |
| <b>Total 81300 · Computer and IT</b>          | <b>3,831.00</b>   | <b>4,120.00</b>   | <b>4,350.00</b>   |  |             |             |             |             |                            |
| 81400 · Postage & Shipping                    | 886.45            | \$ 1,000.00       | \$ 1,000.00       |  |             |             |             |             |                            |
| 81700 · Printing                              | 231.28            | \$ 1,000.00       | \$ 3,000.00       | \$ 2,000.00                                | \$ 1,000.00 |             |             |             | Membership & P&D brochures |
| 81890 · Dues & Subscriptions - Other          | 500.00            | \$ -              | \$ -              | Review to remove                           |             |             |             |             |                            |
| <b>Total 81000 · Nonpersonnel Expenses</b>    | <b>5,778.31</b>   | <b>6,820.00</b>   | <b>8,700.00</b>   |  |             |             |             |             |                            |
| 82000 · Facilities Expenses                   |                   |                   |                   |  |             |             |             |             |                            |
| 82200 · Utilities                             | 1,361.29          | \$ 1,500.00       | \$ 1,500.00       | \$ 750.00                                  | \$ 750.00   |             |             |             |                            |
| 82300 · Telecommunications                    | 1,356.13          | \$ 1,300.00       | \$ 1,500.00       |  |             |             |             |             |                            |
| 82600 · Facilities Maintenance                | 259.87            | \$ 150.00         | \$ 200.00         |  |             |             |             |             |                            |
| <b>Total 82000 · Facilities Expenses</b>      | <b>2,977.29</b>   | <b>2,950.00</b>   | <b>3,200.00</b>   |  |             |             |             |             |                            |
| 83000 · Travel and Meetings                   |                   |                   |                   |  |             |             |             |             |                            |
| 83600 · Mileage Reimbursements                | 0.00              | \$ 100.00         | \$ 100.00         |  |             |             |             |             |                            |
| <b>Total 83000 · Travel and Meetings</b>      | <b>0.00</b>       | <b>100.00</b>     | <b>100.00</b>     |  |             |             |             |             |                            |
| 85000 · Other Expenses                        |                   |                   |                   |  |             |             |             |             |                            |
| 85100 · Advertising Expenses                  | 0.00              | \$ 300.00         | \$ 2,000.00       | 20th Anniversary ad in Terrain             |             |             |             |             |                            |
| 85200 · Dues and Subscriptions                | 60.00             | \$ 800.00         | \$ 560.00         | \$ 500.00                                  | \$ 60.00    |             |             |             |                            |
| 85500 · Insurance                             | 10,797.67         | \$ 10,500.00      | \$ 10,800.00      |  |             |             |             |             |                            |
| 85900 · Other Expenses                        | 3,152.92          | \$ -              | \$ 100.00         |  |             |             |             |             |                            |
| <b>Total 85000 · Other Expenses</b>           | <b>14,010.59</b>  | <b>11,600.00</b>  | <b>13,360.00</b>  |  |             |             |             |             |                            |
| 86000 · Other Business Expenses               |                   |                   |                   |  |             |             |             |             |                            |
| 86700 · Organizational Expenses               | 21.25             | \$ 25.00          | \$ 25.00          |  |             |             |             |             |                            |
| 86800 · Bank Fees                             | 3.60              | \$ 5.00           | \$ 5.00           |  |             |             |             |             |                            |
| <b>Total 86000 · Other Business Expenses</b>  | <b>24.85</b>      | <b>30.00</b>      | <b>30.00</b>      |  |             |             |             |             |                            |
| <b>Total 86000 · Other Business Expenses</b>  |                   | <b>24.85</b>      | <b>30.00</b>      | <b>30.00</b>                               |             |             |             |             |                            |
| 87000 · Special Events Expenses               |                   |                   |                   |  |             |             |             |             |                            |
| 87001 · Mega Cash Out                         | 880.10            | \$ 1,000.00       | \$ 1,000.00       |  |             |             |             |             |                            |
| 87010 · Trivia Cash Out                       | 200.00            | \$ -              | \$ 200.00         |  |             |             |             |             |                            |
| 87015 · OTA MTB Cash Out                      | 51.14             | \$ 100.00         | \$ 100.00         |  |             |             |             |             |                            |
| 87020 · Work Outings Cash Out                 | 1,960.01          | \$ 1,000.00       | \$ 2,000.00       |  |             |             |             |             |                            |
| 87025 · Workshops/Training Cash Out           | 0.00              | \$ 100.00         | \$ 100.00         |  |             |             |             |             | Crew Leader Training       |
| 87030 · Challenge Hike Cash Out               | 4,931.42          | \$ 2,000.00       | \$ 2,500.00       |  |             |             |             |             |                            |
| 87035 · Devil's Toll Race Cash Out            | 3,337.66          | \$ 3,000.00       | \$ 3,000.00       |  |             |             |             |             |                            |
| 87045 · 20th Anniversary Event                | 0.00              | \$ 1,000.00       | \$ 2,000.00       |  |             |             |             |             |                            |
| 87040 · 3-Legged Monster Race Cash Out        | 6,590.30          | \$ 3,000.00       | \$ 5,000.00       |  |             |             |             |             |                            |
| <b>Total 87000 · Special Events Expenses</b>  | <b>17,950.63</b>  | <b>11,200.00</b>  | <b>15,900.00</b>  |  |             |             |             |             |                            |
| 88000 · Tools and Equipment                   |                   |                   |                   |  |             |             |             |             |                            |
| 88100 · Fuel                                  | 3,505.73          | \$ 2,500.00       | \$ 3,500.00       |  |             |             |             |             |                            |
| 88200 · Maintenance                           | 1,203.68          | \$ 1,000.00       | \$ 1,000.00       |  |             |             |             |             |                            |
| 88300 · Repairs                               | 6,391.57          | \$ 500.00         | \$ 500.00         |  |             |             |             |             |                            |
| 88400 · Tool and Equip Purchases              | 800.07            | \$ 1,000.00       | \$ 1,000.00       |  |             |             |             |             |                            |
| 88600 · Safety                                | 228.79            | \$ 200.00         | \$ 200.00         |  |             |             |             |             |                            |
| 88700 · Signage                               | 2,269.65          | \$ 900.00         | \$ 3,000.00       |  |             |             |             |             |                            |
| 88800 · Kitchen Supplies                      | 1,114.81          | \$ 50.00          | \$ 500.00         |  |             |             |             |             |                            |
| <b>Total 88000 · Tools and Equipment</b>      | <b>15,514.30</b>  | <b>6,150.00</b>   | <b>9,700.00</b>   |  |             |             |             |             |                            |
| <b>Total Expense</b>                          | <b>159,988.53</b> | <b>155,607.50</b> | <b>168,626.05</b> |  |             |             |             |             |                            |
| <b>Net Ordinary Income</b>                    | <b>74,802.62</b>  | <b>84,917.13</b>  | <b>22,873.95</b>  |  |             |             |             |             |                            |
| Other Income/Expense                          |                   |                   |                   |  |             |             |             |             |                            |
| 60000 · Other Revenue                         | 3,075.00          | \$ -              | \$ -              |  |             |             |             |             |                            |
| 61000 · Other Revenue                         | 1,863.11          | 2,500.00          | 0.00              |  |             |             |             |             |                            |
| <b>Total Other Income</b>                     | <b>4,938.11</b>   | <b>2,500.00</b>   | <b>0.00</b>       |  |             |             |             |             |                            |
| <b>Net Other Income</b>                       | <b>4,938.11</b>   | <b>2,500.00</b>   | <b>0.00</b>       |  |             |             |             |             |                            |
| <b>Net Income</b>                             | <b>79,740.73</b>  | <b>87,417.13</b>  | <b>22,873.95</b>  |  |             |             |             |             |                            |

## Attachment 7 – Membership Report



# Report to the Board of Directors

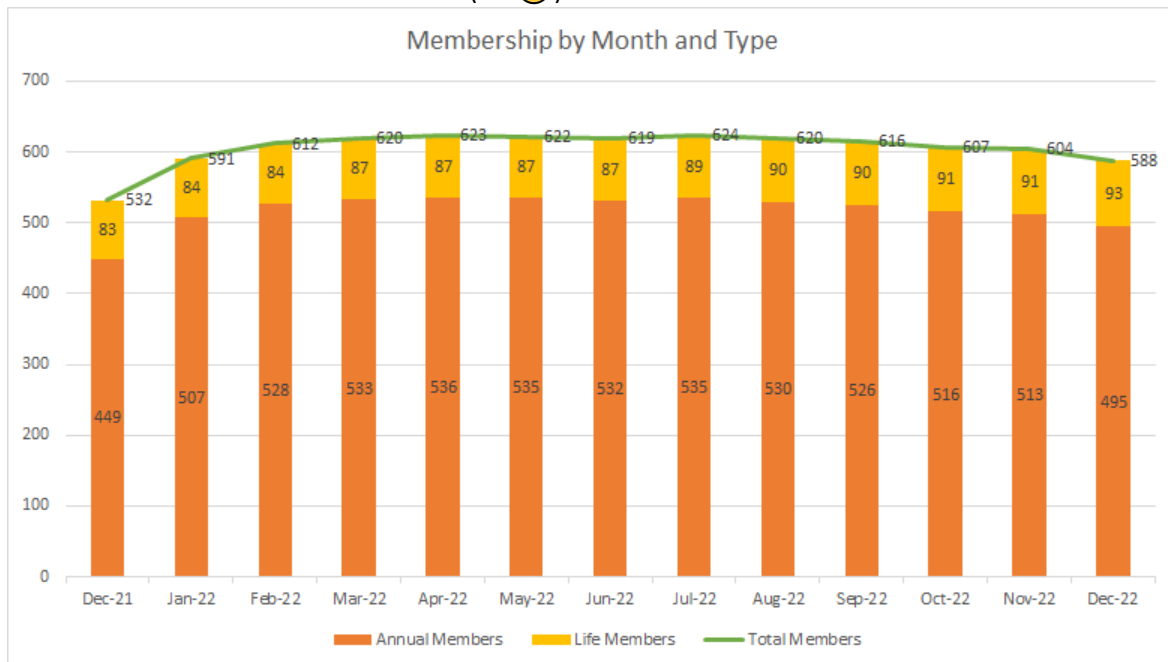
Finance Committee

Membership Coordinator Update

Prepared By: Garrett Doak

### December 2022 Membership Counts

- TOTAL Members: 588 (-16 😞)
  - Annual Members: 495 (-18 😞)
  - Lifetime Members: 93 (+2 😊)



### December Membership Activity

- New Members: 38 (!!)
- Renewing Members: 61 (!!!)
- Expired (Lost) Members: 48 (😞)

### January Membership Activity

- Already renewed: 5
- Need to Renew: 85 (!!)
  - Of the 85, 24 are auto-renew
  - Of the 85, 57 (!!!) are first-year members

### December Coordinator Activity

- Sent reminder and 'please come back' emails to November and December expired members.

- For the calendar year 2022, the OTA generated \$22,490 in net membership fees, against a 2022 year-end budget of \$20,000. NOTE: The \$22,490 EXCLUDES two LIFE memberships obtained through the 2023 OT Hike and Float Challenge; the LIFE membership revenue will be counted there.

**Attachment 8 – 2022 Attendance Data**



# Report to the Board of Directors

Administration Committee

Prepared By: Jeff Goetter

For the first time we had a year where attendance for every event that was captured.

**Summary**

- 975 People
  - 22 people recorded double digit events.
- 294 Events

| Event Type            | Number Held |
|-----------------------|-------------|
| Admin                 | 12          |
| Adopt-A-Trail         | 154         |
| Board Meeting         | 4           |
| Certification         | 3           |
| Construction          | 5           |
| Fundraiser            | 4           |
| Maintenance           | 47          |
| Meeting               | 10          |
| Non-Trail Maintenance | 2           |
| Sawyer                | 42          |
| Support               | 1           |
| Outreach              | 10          |

- 9919 Total Working Hours

| Event Type            | Work Hours  | Travel Hours | Total Hours |
|-----------------------|-------------|--------------|-------------|
| Admin                 | 268         | 142          | 410         |
| Adopt-A-Trail         | 947         | 567          | 1514        |
| Board Meeting         | 108         | 14           | 122         |
| Certification         | 209         | 89           | 298         |
| Construction          | 336         | 247          | 583         |
| Fundraiser            | 440         | 290          | 730         |
| Maintenance           | 2725        | 1241         | 3966        |
| Meeting               | 169         | 0            | 169         |
| Non-Trail Maintenance | 21          | 7            | 28          |
| Sawyer                | 366         | 260          | 626         |
| Support               | 91          | 28           | 119         |
| Outreach              | 366         | 988          | 1354        |
| <b>Grand Total</b>    | <b>6046</b> | <b>3873</b>  | <b>9919</b> |